

## Dependent Verification Worksheet 2009 – 2010

### A: Student Information

**All tax forms turned in must be signed**

Student Name \_\_\_\_\_ Valley ID # V \_\_\_\_\_

Phone Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Your application was selected for review in a process called "Verification". In this process, KVCC will be comparing information from your FAFSA application with signed copies of your and your parent(s) 2008 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, we will make the corrections electronically.

**What you should do:** Complete and sign (student and parent) this verification form and submit it to the KVCC Financial Aid Office as soon as possible, so that your financial aid won't be delayed.

Attach **signed copies** of your (and your parent's) 2008 Federal income tax returns, W-2 forms etc. to verify your 2008 income. Return **all** documents to KVCC's Financial Aid Office. Contact the Financial Aid Office if you have questions about this form. **Requested documentation is imaged then destroyed, therefore not available in original format.**

### B. Family Information

**All tax forms turned in must be signed**

List the people in your household, including:

- yourself and your parent(s) (including stepparent) even if your don't live with your parents, and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents will provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

**Print the name, age, and relationship of all household members in the spaces(s) below. Also print the name of the college for any household member, excluding your parent(s) who will be attending college at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma or certificate program. If you need more space, attach a separate page.**

Full Name	Age	Relationship	Name of College
1.		Self/Student	Kalamazoo Valley Community College
2.			
3.			
4.			
5.			
6.			
7.			

2008 Additional Financial Information	Parent	Student
Child support <b>you paid</b> because of divorce or separation or as a result of a legal requirement for children not included in your household.	\$	\$
Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$	\$
Grant and scholarship aid reported to the IRS in the adjusted gross income.	\$	\$
Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).	\$	\$

(continue on reverse side)

**C. Student's tax forms and income information (All applicants) IRS phone number 1-800-829-1040**

1. Check only one line below. Federal tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

\_\_\_\_\_ **Check here if you are attaching a signed copy of your Federal tax return.**  
 \_\_\_\_\_ **Check here if a signed tax return will be submitted to the school by \_\_\_\_\_ (date).**  
 \_\_\_\_\_ **Check here if you will not file and are not required to file a 2008 U.S. Income Tax return.**

2. Did you receive any social security income in 2008? Yes  No   
 3. Did you receive any welfare in 2008? Yes  No   
 4. Funds **received** for child support and other untaxed income. (See question 47 of the Free Application for Federal Student Aid (FAFSA).)

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$ _____	d. _____	\$ _____
b. Workman's Compensation	\$ _____	e. _____	\$ _____
c. Untaxed Pensions	\$ _____	f. _____	\$ _____

5. If you did not file and are not required to file a 2008 Federal income tax return, list below your employer(s) and any income received in 2008 (use the W-2 form or other earning statements if available).

Sources	2008 Income
_____	\$ _____
_____	\$ _____

**D. Parent(s)' tax forms and income information IRS phone number 1-800-829-1040**

1. Check only one line below. Federal tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your parent(s) did not keep a copy of their tax return, request a copy from the tax preparer or request an Internal Revenue Service form that lists tax account information.

\_\_\_\_\_ **Check here if you are attaching a signed copy of your parents' Federal tax return(s).**  
 \_\_\_\_\_ **Check here if a signed tax return(s) will be submitted to the school by \_\_\_\_\_ (date).**  
 \_\_\_\_\_ **Check here if your parent(s) will not file and are not required to file a 2008 U.S. Income Tax return.**

2. Did a parent receive any social security income in 2008? Yes  No   
 3. Did a parent receive any welfare in 2008? Yes  No   
 4. Funds **received** for child support and other untaxed income. (See question 95 of the FAFSA).

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$ _____	d. _____	\$ _____
b. Workman's Compensation	\$ _____	e. _____	\$ _____
c. Untaxed Pensions	\$ _____	f. _____	\$ _____

5. If your parent(s) did not file and are not required to file a 2008 Federal income tax return, list below your parent(s)' employer(s) and any income received in 2008 (use the W-2 form or other earnings statements if available).

Sources	2008 Income
_____	\$ _____
_____	\$ _____

**E. Sign this worksheet — Student and Parent(S) Signature Certification**

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. I (we) further understand that purposely giving false or misleading information regarding eligibility for Federal or State aid may result in fines, jail terms or both. **Both signatures are required.**

\_\_\_\_\_  
**Student Signature** **Date** **Parent Signature** **Date**

We encourage you to become familiar with KVCC's Valley Information Portal (VIP) system. This will enable you to check your financial aid information periodically through VIP for any changes to your financial aid eligibility.

**All tax forms turned in must be signed — Return documents to:**

**Kalamazoo Valley Community College**  
 Financial Aid Office — Texas Township Campus — Room 4530 — P.O. Box 4070  
 2677 West O Avenue — Kalamazoo, MI 49003 — Phone: 269-488-4340 — Fax: 269-488-4120  
 E-mail address: finaid@kvcc.edu — Web site: www.kvcc.edu