

May 12, 2015

MINUTES OF REGULAR MEETING BOARD OF TRUSTEES

A Regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan, was held on Tuesday, May 12, 2015, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in Conference Room 4380.

Chairperson Gustas convened the meeting at 5:30 p.m. and led everyone in the reciting of the Pledge of Allegiance.

ROLL CALL

Present: Trustees Gustas, Miller, Patton, Schauer, Stinson, Whitten, and Young
Marilyn Schlack, President
Kathy Johnson, Recording Secretary and Executive Director Government Relations and Special Projects

OTHER ATTENDEES

Mike Collins, Executive Vice President for Instructional and Student Support Services
Linda Depta, Director of College Relations
Rick Ives, Director of Public Safety

MEMBERS' TIME

The Board discussed items of general interest and reviewed the Board Calendar.

At 6:20 p.m., the chairperson recessed the meeting, indicating that the Board would reconvene in the Paul D. Jackson Board Room 3365 at 6:30 p.m.

The chairperson reconvened the meeting at 6:30 p.m.

APPROVAL OF AGENDA

It was **MOVED** by Trustee Patton, **SECONDED** by Trustee Stinson and **CARRIED** that the agenda be approved as presented.

PUBLIC HEARING – PROPOSED 2015 2016 BUDGET

At 6:31p.m. Chairperson Gustas declared the Public Hearing on the Kalamazoo Valley Community College 2015-2016 Proposed Budget open and called on President Schlack for a report on the publication of Notice of Hearing:

Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2015-2016 budget prior to its final adoption. In accordance with the statutes, notice of this public hearing was published in the *Kalamazoo Gazette* on Monday, May 4, 2015, a newspaper of general circulation within the community college district, and copies of the proposed budget have been available at the Office of the President for inspection by the public. Copies of the proposed budget are available for any persons present who desire to have a copy.

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May 12, 2015

Chairperson Gustas called on Treasurer Schauer to present the budget. Treasurer Schauer presented the proposed 2015-2016 budget, including challenges related to estimating state aid contributions at the present time. The Chairperson invited questions relative to the budget. There were no questions. There being no further discussion, the Chairperson declared the Public Hearing for the Kalamazoo Valley Community College 2015-2016 Proposed Budget closed at 6:38 p.m.

CONSENT AGENDA

Secretary Whitten presented the Consent Agenda Items. It was **MOVED** by Trustee Whitten, **SECONDED** by Trustee Patton, and **CARRIED** that the Consent Agenda Items for May 2015, including the Secretary's Report, the Treasurer's Report, the Curriculum Report and the Personnel Report be approved and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

No one was present who desired to address the Board.

INFORMATION ITEMS

Kalamazoo Valley Museum (KVM) Board of Advisors Report

Trustee Whitten, Board liaison to the KVM Board of Advisors, reported regarding Museum winter attendance, the success of the annual Storytelling and FretBoard festivals, and upcoming exhibits including the Jump Into Summer event.

KVCC Foundation Board of Trustees Report

Trustee Young, Board liaison to the KVCC Foundation Board of Trustees, reported that the Foundation is doing well, and that the Opportunities for Education dinner will be on May 26, 2015.

Groves Center Board of Advisors Report

Chairperson Gustas, Board liaison to the Groves Center Board of Advisors, reported on upcoming academies and corporate training activities. The Advanced Manufacturing Career Consortium continues efforts to attract workers to manufacturing.

President's Report

President Schlack reviewed the gifts and grants report.

ACTION ITEMS

Recommendation for Tuition and Fees

It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Miller and **CARRIED** that upon recommendation of the Treasurer, effective with the Fall 2015 semester, tuition at Kalamazoo Valley Community College shall be as follows:

In-District	\$95.00	per contact hour
Out-of-District	\$163.00	per contact hour
Out-of-State	\$220.00	per contact hour

And the following non-refundable General fees and non-refundable Usage fees shall be charged:

- General fees (applicable to all students registering for courses):
 - \$30 per semester enrollment fee
 - \$75 per semester general fee

May 12, 2015

- Usage fees (applicable only to those students using specific services/programs):
 - \$20 per contact hour distance learning fee for all in-district and out-of-district students enrolled in on-line courses
 - \$40 per contact hour distance learning fee for all out-of-state students enrolled in on-line courses
 - ½ contact hour per semester Fitness Center usage fee for students using the Fitness Center (excludes students enrolled in Wellness and Physical Education courses)
 - \$200 per contact hour fee for students enrolling more than 3 times in the same course.

Proposed 2015-2016 Budget

It was **MOVED** by Trustee Schauer, and **SECONDED** by Trustee Whitten that the General Appropriations Act Resolution be adopted:

General Appropriations Act Resolution

WHEREAS, the Board of Trustees in accordance with applicable law has authorized and directed the President to prepare a proposed budget for the 2015-2016 fiscal year; and

WHEREAS, copies of the proposed budget have been available to the public in the Office of the President of the College since May 4, 2015; and

WHEREAS, the Board has on this date held a public hearing on its proposed budget pursuant to a Notice of Public Hearing published in the *Kalamazoo Gazette*, a newspaper of general circulation within the Community College District; and

WHEREAS, the Board is required by law to adopt its budget prior to the beginning of the next ensuing fiscal year;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The proposed 2015-2016 budget, as submitted, is hereby adopted as the budget of the Kalamazoo Valley Community College District for the fiscal year beginning July 1, 2015.
2. Of the total revenues and unappropriated fund balances estimated to be available for appropriations in the General Fund; Designated Fund; Auxiliary Services Fund; Plant Development Fund (College); Plant Development Fund (Museum); Plant Debt Retirement (College); Plant Renewals, Modifications and Replacement Fund (College); and Plant Renewals, Modifications and Replacement Fund (Museum); for the 2015-2016 fiscal year, the Board hereby appropriates the following amounts; namely, General Fund, \$59,619,440; Designated Fund, \$1,125,598; Auxiliary Services Fund, \$7,567,340; Plant Development (College), \$29,612,140; Plant Development (Museum), \$100,000; Plant Debt Retirement (College) \$834,100; Plant Renewals, Modifications and Replacement Fund (College), \$640,722; and Plant Renewals, Modifications, and Replacement Fund (Museum), \$639,767; which amounts may be expended for the purposes more fully set forth in the budget as adopted.
3. A true copy of the budget as adopted shall be attached to and made a part of the official minutes of this meeting.

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May 12, 2015

The resolution was declared adopted by the following roll call vote:

AYES: 7 NAYS: 0 ABSENT: 0 ABSTENTIONS: 0

Establishment of Millage for 2015-2016 Levy

It was **MOVED** by Trustee Schauer and **SECONDED** by Trustee Young that the resolution for the establishment of the millage for the 2015-2016 levy be adopted:

Levy Resolution

WHEREAS, the Board has adopted a budget for the 2015-2016 fiscal year in order to adequately fund the educational program of the Community College District; and

WHEREAS, the Board is required by law to determine the total taxes required by the 2015-2016 fiscal year and to certify the approved tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township in which territory of the Community College District is situated within the time provided by law; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A total of 2.8135 mills shall be levied in 2015 on all property within the Community College District for general operating purposes.
2. The President of the College, or her designee, is authorized and directed to certify the tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township situated within the Community College District in the manner and time provided by law.
3. It is hereby certified pursuant to Act 35, 1979 Michigan Public Acts, as amended, that the requested millage had been reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution, as amended.

The resolution was declared adopted by the following roll call vote:

AYES: 7 NAYS: 0 ABSENT: 0 ABSTENTIONS: 0

Recommendations Emeritus Status

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Stinson and **CARRIED** that, upon the recommendation of the President, Emeritus status be granted to Wanda Scott, upon her retirement on June 30, 2015.

Recommendations for Naming of Campus

It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Miller and **CARRIED** that the KVCC site incorporating the facilities located at 224 East Crosstown Parkway, Kalamazoo, MI, and 418 East Walnut, Kalamazoo, MI, be identified as a campus of the College and named Kalamazoo Valley Community College's Bronson Healthy Living Campus, and that this new campus designation be used on all official College letterhead, documents and publications, as appropriate, effective immediately.

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May 12, 2015

OTHER ITEMS

No other items were shared.


FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS


No additional items were discussed.

ADJOURNMENT

It was **MOVED** by Trustee Patton, **SECONDED** by Trustee Stinson, and **CARRIED** to adjourn the meeting. Chairperson Gustas declared the meeting adjourned at 7:15 p.m.



Mary Gustas, Chairperson

Anna Whitten, Secretary


Kathy Johnson, Rec. Sec.