

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES**

A Regular Meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, September 10, 2013, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in Conference Room 4380.

Chairman Miller convened the meeting at 5:30 p.m.

ROLL CALL

Present: Trustees Gustas, Miller, Oberlin, Patton, Whitten, and Young
Marilyn J. Schlack, President
Sandy Bohnet, Vice President for Human Resources
Michael Collins, Executive Vice President for Instructional and Student Support Services
Kathy Johnson, Recording Secretary
Linda Depta, Director of College Relations
Rick Ives, Director of Public Safety

Other Attendees: Yvonne Zipp, Kalamazoo Gazette

Excused: Trustee Schauer

MEMBERS' TIME

The Board discussed items of general interest and reviewed a list of upcoming events. At 6:20 p.m., Chairman Oberlin recessed the meeting, indicating that the Board would reconvene in the Paul D. Jackson Board Room 3365 at 6:30 p.m. The Chairman reconvened the meeting at 6:30 p.m.

APPROVAL OF AGENDA

It was MOVED by Trustee Gustas, SECONDED by Trustee Miller and CARRIED that the agenda be approved as presented. In Trustee Schauer's absence, the Chairman appointed Trustee Gustas as acting Treasurer.

CONSENT AGENDA

It was MOVED by Trustee Whitten, SECONDED by Trustee Young, and CARRIED that the Consent Agenda Items for the month of September 2013 which includes the Secretary's Report, the Treasurer's Report, the Personnel Report, and the August Graduation Report, be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

There was no one present who desired to address the Board.

INFORMATIONAL ITEMS

Kalamazoo Valley Groves Center Board of Advisors Report

In Trustee Schauer's absence, Trustee Gustas presented the Kalamazoo Valley Groves Center Board of Advisors update on various academies and training programs. She also reported on changes to Board of Advisors membership.

WKS

KVCC Foundation Board of Trustees Report

Trustee Young, Board liaison to the KVCC Foundation Board, reported that the Board received reports from the treasurer and development committee and that financial donations have come in higher this year than in the previous years. He also reported on several changes in Foundation Board membership.

Kalamazoo Valley Museum Board of Advisors Report

Trustee Whitten, provided updates on current and upcoming exhibits for the Museum. Long-range planning to optimize future Museum exhibits is also continuing.

President's Report

President Schlack reviewed the gifts and grants reports for the College and for the Museum, presented an update on the status of state Capital Outlay for KVCC, and presented the enrollment report for the summer 2013 semester. The Board also discussed national and state community college legislative items of interest.

ACTION ITEMS

Public Notice of Schedule of Regular Meetings

It was MOVED by Trustee Patton, SECONDED by Trustee Miller and CARRIED that the principal office of the College shall be Room 3360 at the Texas Township Campus, telephone (269) 488-4100; and

FURTHER, that the meetings of the Board of Trustees of Kalamazoo Valley Community College for the 2013-2014 fiscal year shall be held on the following dates:

October 8, 2013
November 12, 2013
December 10, 2013
January 14, 2014
February 11, 2014

March 11, 2014
April 8, 2014
May 13, 2014
June 10, 2014

Further, that, unless publicly posted otherwise and pursuant to the Open Meetings Act, Board meetings shall convene at the Kalamazoo Valley Community College Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in Room 4380 at 5:30 p.m., recess at 6:20 p.m. and reconvene in the Paul D. Jackson Board Room 3365 at 6:30 p.m.; and

Further, that the Board Secretary shall be authorized and directed to publicly post notice of such meetings at the principal office of the College, Room 3360 at the Texas Township Campus; and

Further, that the Board Secretary be authorized and directed to complete an Affidavit of Posting which will be entered into the minutes of the next regular meeting of the Board.

Renewal of Membership to MCCA

It was MOVED by Trustee Gustas, SECONDED by Trustee Young and CARRIED that membership in the Michigan Community College Association for FY 2013-2014 be renewed and that the invoice in the amount of \$29,531 be paid.

It was MOVED by Trustee Gustas, SECONDED by Trustee Patton and CARRIED that Trustee Gustas be appointed KVCC's Trustee Director to the MCCA Board of Directors for 2013-2014, that Trustee Miller be appointed Alternate Director and that President Schlack be appointed President Director.

RESOLUTION AUTHORIZING ADDENDUM TO KVCC RETENTION AND DISPOSAL SCHEDULE

It was MOVED by Trustee Gustas and SECONDED by Trustee Miller that the following resolution be adopted:

mk

Whereas, Kalamazoo Valley Community College ("KVCC"), previously established the Kalamazoo Valley Community College Retention and Disposal Schedule, approved by the State of Michigan on March 19, 2009.

Whereas, KVCC now desires to update the plan with an Addendum approved by the State of Michigan Administrative Board on April 7, 2009.

Now, therefore, be it resolved that KVCC hereby updates the Retention and Disposal Schedule by adopting an Addendum for the KVCC Public Safety Department which includes the (GS11) Records Retention and Disposal Schedule for Law Enforcement Agencies approved by the State of Michigan Administrative Board on October 30, 2012, and (GS01) Non-Record Materials approved by the State of Michigan Administrative Board on November 16, 2004.

The motion CARRIED by the following ROLL CALL vote:

AYES: 6

NAYS: 0

ABSENT: 1

ABSTENTIONS: 0

Endorsement of Goals for 2013-2014

It was MOVED by Trustee Miller, SECONDED by Trustee Young and CARRIED that the Board endorse the 2013-2014 Board Goals established at the July Board planning meeting.

CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND LEGAL ISSUES

It was MOVED by Trustee Oberlin and SECONDED by Trustee Miller that the Board recess the regular meeting and go into a closed session to discuss legal issues and collective bargaining negotiations. The motion CARRIED by the following ROLL CALL vote:

AYES: 6

NAYS: 0

ABSENT: 1

ABSTENTIONS: 0

The Board recessed the open meeting at 6:54 p.m. The open meeting was reconvened at 7:09 p.m.

OTHER ITEMS

No other items of interest were shared.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

It was MOVED by Trustee Miller, SECONDED by Trustee Patton, and CARRIED to adjourn the meeting. The Chairman declared the meeting adjourned at 7:11 p.m.



Derl Oberlin, Chairman


Anna Whitten, Secretary
Kathy Johnson, Rec. Sec.