

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES**

A Regular Meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, October 8, 2013, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in Conference Room 4380.

Chairman Oberlin convened the meeting at 5:30 p.m.

**ROLL CALL**

**Present:** Trustees Gustas, Miller, Oberlin, Patton, Schauer, Whitten and Young  
Marilyn J. Schlack, President  
Terry Hutchins – Vice President for Administrative Services and IT  
Kathy Johnson, Recording Secretary and Executive Director Government Relations and Special Projects  
Rick Ives, Director of Public Safety  
Linda Depta- Director of College Relations  
Steve Doherty – Director of Development

**Other Attendees:** Mike Hansen – President, Michigan Community College Association (5:30 p.m. – 6:30 p.m.)

**MEMBERS' TIME**

The Board discussed items of general interest and reviewed a list of upcoming events. Mike Hansen, President of Michigan Community College Association, highlighted and the Board discussed Michigan Community College legislative items of interest. At 6:20 p.m., Chairman Oberlin recessed the meeting, indicating that the Board would reconvene in the Paul D. Jackson Board Room 3365 at 6:30 p.m. The Chairman reconvened the meeting at 6:30 p.m.

**APPROVAL OF AGENDA**

It was MOVED by Trustee Young, SECONDED by Trustee Miller and CARRIED that the agenda be approved as presented.

**CONSENT AGENDA**

It was MOVED by Trustee Whitten, SECONDED by Trustee Gustas and CARRIED that the Consent Agenda Items for the month of October 2013, which includes the Secretary's Report, the Treasurer's Report, the Personnel Report, and the Modification of the Budget for fiscal 2012-2013 be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

**PUBLIC PARTICIPATION**

There was no one present who desired to address the Board.

## INFORMATIONAL ITEMS

### President's Report

President Schlack introduced the Community Outreach Team for the College's One Vision One Voice Plan (Kathy Johnson, Linda Depta, Steve Doherty). The Team updated the Board on Community Outreach activities, and featured a video about student interns' work with the Health Focused Campus project.

## ACTION ITEMS

### Local Strategic Value Resolution

President Schlack reported on the State's omnibus appropriations requirement for documentation of the College's local strategic value.

It was MOVED by Trustee Patton, SECONDED by Trustee Gustas and CARRIED that the Board adopt the following *Local Strategic Value* Resolution as presented:

**Whereas**, Michigan Public Act 60 of 2013, signed by Governor Snyder on June 13, 2013, the omnibus public education bill, which authorizes community college annual appropriations and provides for such appropriations to be based on performance related to the College's "local strategic value" and

**Whereas**, community colleges are required to document their local strategic value and "best practices" in the three categories of

- A. Economic Development and Business or Industry Partnerships,
- B. Educational Partnerships, and
- C. Community Services;

**Whereas**, each of the three categories specifies five standards of local strategic value and P.A. 60 of 2013 further specifies that the Kalamazoo Valley Community College Board of Trustees pass a resolution certifying that the College meets at least four out of the five best practices standards for each of three categories.

Best Practices by Category	Documentation of KVCC Local Strategic Value
<b>Category A: Economic Development and Business or Industry Partnerships</b>	
(i) The community college has active partnerships with local employers including hospitals and health care providers.	<ul style="list-style-type: none"><li>• Advanced Manufacturing Consortium meets quarterly<ul style="list-style-type: none"><li>○ 76 local Manufacturing Employers and 12 Economic &amp; Workforce Development / Educational partners</li><li>○ KVCC has the leadership / facilitation role</li><li>○ Workgroups meet to develop strategic solutions to address workforce challenges</li><li>○ <a href="http://grovescenter.kvcc.edu/business/amcc.php">http://grovescenter.kvcc.edu/business/amcc.php</a></li></ul></li><li>• Allied health agreements with both Bronson and Borgess hospitals for clinical training and internships.</li><li>• KVCC Groves Center (MTEC) partnered with Southwest Michigan Affiliation (SMA) 4 county region: to ready the behavioral health workforce for health care reform</li></ul>

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	<p>in 2014.</p> <ul style="list-style-type: none"> <li>○ Developed Curriculum for 3 target audiences: Peers; Para Professionals; Behavioral Health Professionals</li> <li>○ Delivery of 6 Integrated Health Care Programs resulting in 88 graduates to date with an ongoing commitment for sessions to be delivered throughout 2014.</li> <li>• KVCC has partnered with Bronson Health Group and Kalamazoo Community Mental Health &amp; Substance Abuse Services to pursue the creation of a fourth campus: <u>The Healthy Living Campus</u> in downtown Kalamazoo. <ul style="list-style-type: none"> <li>○ Catalyst for urban revitalization, community health and workforce development through sustainable / healthy food: Education, Production, Distribution, Preparation and Training</li> <li>○ Collaboration and Outreach are essential components to ensure success – including local food chefs, farmers, health organizations, education institutions and government agencies.</li> <li>○ Program offerings will link closely with the model established for The Groves Center (M-TEC) competency-based training and academies.</li> </ul> </li> <li>• The Groves Center (M-TEC) Advisory Board includes representation from local employers (e.g. Pfizer), manufacturers (e.g. American Axle), hospitals (e.g. Bronson), public education (e.g. Western Michigan University), and the regional educational service agency. The Board meets quarterly to review program outcomes and recommend strategic direction.</li> <li>• Continuing education for Dental Hygienists, EMT, Nursing, Human Resources and Law Enforcement in the Kalamazoo region.</li> </ul>
<p>(ii) The community college provides customized on-site training for area companies, employees, or both.</p>	<p>The core objective of the KVCC Groves Center (M-TEC) is to support customized training, driven by local and national business needs, that provides the necessary skills for employment or career enhancement through:</p> <ul style="list-style-type: none"> <li>• Career Academies <ul style="list-style-type: none"> <li>○ Wind Turbine Technician</li> <li>○ Mechatronics System Technician</li> <li>○ Hotel and Restaurant Worker</li> <li>○ Patient Care Assistant</li> <li>○ Police Officer</li> <li>○ Production Technician</li> <li>○ CNC Operator</li> <li>○ Utility Line Worker</li> </ul> </li> <li>• Corporate Requested Training(at The Groves Center (M-TEC)or company location) <ul style="list-style-type: none"> <li>○ 2013 Counts: <ul style="list-style-type: none"> <li>▪ 92 Companies Served</li> <li>▪ 888 Attendees</li> <li>▪ 1610 Contact Hours</li> <li>▪ 19,442 Training Hours</li> </ul> </li> <li>○ A few examples include: <ul style="list-style-type: none"> <li>▪ Integrated Health Care-Peer Health Coach Training (Community Mental Health)</li> <li>▪ Professional Landscape Design and Management (Western Michigan University)</li> <li>▪ Crane Operator Training (Mann+Hummel)</li> <li>▪ Basic Mechanical &amp; Electrical (Pfizer)</li> <li>▪ Six Sigma Green Belt (Hydro Aluminum)</li> <li>▪ Industrial Blueprint Reading (Parker Aerospace)</li> <li>▪ Correction Officer (Kalamazoo County)</li> </ul> </li> </ul> </li> <li>• Open Enrollment Training such as: <ul style="list-style-type: none"> <li>○ Front-Line Leadership</li> <li>○ Microsoft Office Applications</li> <li>○ Generations at Work</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"><li>o Managing Projects</li><li>• Facility and Meeting Services (includes all facilities space usage)<ul style="list-style-type: none"><li>o Providing a venue, scheduling and coordination support for meetings and training.</li></ul></li></ul> <table border="1"><tr><th colspan="4">2012-2013 Groves Facility Rental Training</th></tr><tr><th></th><th>Attendees</th><th>Contact Hours</th><th>Training Hours</th></tr><tr><td>Total</td><td>2,233</td><td>852</td><td>29,282</td></tr></table> <ul style="list-style-type: none"><li>• Provide a venue for internal KVCC-wide training in which the rental fee is waived such as:<ul style="list-style-type: none"><li>o The Bulletproof Mind</li><li>o Banner Training</li><li>o Continuing Education</li></ul></li></ul>	2012-2013 Groves Facility Rental Training					Attendees	Contact Hours	Training Hours	Total	2,233	852	29,282
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Total	2,233	852	29,282										
(iii) The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.	<p>The KVCC Groves Center (M-TEC) :</p> <ul style="list-style-type: none"><li>• Programs focus on small business management</li><li>• Michigan High Throughput Screening Center facilitates pharmaceutical startup companies</li><li>• Communicates Incumbent Worker Training Program grant funding opportunities to eligible small businesses.<ul style="list-style-type: none"><li>o Provides application, training identification and delivery strategies to meet company needs.</li><li>o Funding awarded to Kalamazoo County companies for delivery of 2 competency-based training programs.<ul style="list-style-type: none"><li>▪ Industrial Electricity and Programmable Controls (104 hours)</li><li>▪ Six Sigma Green Belt Certification (88 hours)</li></ul></li></ul></li><li>• Planning is underway for an incubator component in <u>The Healthy Living Campus</u> that will integrate into both the Food Production and Culinary programs.</li></ul>												
(iv) The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.	<p>The KVCC Groves Center (M-TEC) :</p> <ul style="list-style-type: none"><li>• Houses the Michigan Technical Education Center for the Southwest Michigan area</li><li>• Offerings include career academies in advanced technical areas: Production Technician, CNC Operators, Utility Line Workers, Wind Turbine Technician and Mechatronics Systems Technician</li><li>• Includes the Michigan High Throughput Screening Center</li><li>• Certifications achieved include:<ul style="list-style-type: none"><li>o BZEE wind industry certification</li><li>o American Wind Energy Association's Seal of Approval</li><li>o Approved education provider for Center for Energy Workforce Development)</li><li>o Instructional staff participate in training for NREL, Academy of Science, AWEA)</li></ul></li></ul>												
(v) The community college has active partnerships with local or regional workforce and economic development agencies.	<p>The KVCC Groves Center (M-TEC) has developed key partnerships with the several regional agencies with a strategic focus on addressing the skill gaps necessary to meet local business needs and increase local employment. These collaborations include:</p> <ul style="list-style-type: none"><li>• Southwest Michigan First-the area's regional local economic development agency<ul style="list-style-type: none"><li>o KVCC Groves Center (M-TEC) participates in new business attraction proposals; presentations, follow-up training and support meetings.</li></ul></li><li>• Advanced Manufacturing Career Consortium involves 7 Economic and Workforce Development organizations who partner to support the regions manufacturing industry.<ul style="list-style-type: none"><li>o Southwest Michigan First, Kalamazoo and St Joseph MI Works, Sturgis Economic &amp; Development Corporation, KRESA and St Joseph ISD.</li></ul></li><li>• Work Group Involvement such as Project Lead the Way.</li><li>• Board of Kalamazoo Downtown Tomorrow Inc. (DTI)</li></ul>												

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	<ul style="list-style-type: none"> <li>• The Groves Center (M-TEC) Advisory Board includes representatives from leading businesses and manufacturers</li> <li>• Board member of MPI IACOC Committee Member</li> </ul>
<b>Category B: Educational Partnerships</b>	
(i) The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, direct credit, middle college, or academy programs.	<ul style="list-style-type: none"> <li>• Midwest Institute – A consortium of U.S. Community Colleges focused on International education opportunities</li> <li>• Active dual credit articulation agreements with Allegan Area ESA, KRESA, and Van Buren ISD.</li> <li>• Education for Employment partnership and articulation agreements with Allegan Area ESA, KRESA, and Van Buren ISD.</li> <li>• Currently provide dual enrollment offering in several area high schools and ISDs.</li> <li>• Superintendent of Regional Educational Service Agency on Groves Center (MTEC) Advisory Board</li> <li>• Van Buren Early College Health Alliance</li> <li>• Phoenix High School, Kalamazoo Public Schools, Van Buren Intermediate School District Cadet Teacher Academy</li> </ul>
(ii) The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or science Olympiad.	<ul style="list-style-type: none"> <li>• Michigan Youth Challenge Academy</li> <li>• Annual hosting of Science Olympiad</li> <li>• Greater Kalamazoo area College Night for students and parents</li> <li>• Kalamazoo Public School grade 7/KVCC partnership</li> <li>• The Kalamazoo Valley Museum, operated by Kalamazoo Valley Community College on its Arcadia Campus, is free and open to the public and offers permanent exhibits and traveling exhibits, which are free and open to the public 360 days each year. The Center for New Media, also on the Arcadia Campus, offers numerous community-based activities, free to the public, including student and faculty art shows as well as collaborative events with the Arts Council of Kalamazoo</li> </ul>
(iii) The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.	<ul style="list-style-type: none"> <li>• Kalamazoo Area College Access Network</li> <li>• Kalamazoo Promise summer orientation</li> <li>• The Learning Network of Greater Kalamazoo</li> <li>• Vicksburg High School/Vicksburg Rotary/KVCC STRIVE awards programs</li> <li>• Allegan Area College Access Network</li> <li>• High School Dual Enrollment Programs</li> </ul>
(iv) The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation, GED testing, or recruiting, advising, or orientation activities specific to adults.	<ul style="list-style-type: none"> <li>• Partnership with Kalamazoo Adult Literacy Program – KVCC a site for adult literacy training</li> <li>• Outreach and support services through our Student Success Center for - <ul style="list-style-type: none"> <li>○ Underprepared adults seeking workforce training through Expressways</li> <li>○ Students enrolling at KVCC through the Michigan Prisoner Reentry Program (MPRI)</li> </ul> </li> <li>• Established the Veteran's Success Program Center</li> <li>• Provides a Special Needs Student Services Advisor</li> <li>• Partners with the Hispanic American Council Education Liaison Program, the Douglass Community Association, including providing free workshops, the Adult Learning Collaborative Board, and the Kalamazoo Literacy Council</li> </ul>


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<p>(v) The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.</p>	<ul style="list-style-type: none"> <li>• KVCC Focus Program- Partnership with Western Michigan University offering assistance to those who have completed a two-year degree wishing to transfer to a four-year institution</li> <li>• Many articulation agreements (including reverse transfer agreements)</li> <li>• Transfer Resource Center</li> <li>• Prior learning credit opportunities</li> </ul>
<p><b>Category C: Community Services (must meet 4 of 5)</b></p>	
<p>(i) The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.</p>	<ul style="list-style-type: none"> <li>• Community Mental Health agency peer to peer services</li> <li>• Library open to public</li> <li>• College-wide Wi-Fi</li> <li>• ROADS program (retiree tuition discount program)</li> <li>• In addition to year-around programming the Kalamazoo Valley Museum offers a Sunday afternoon lecture series which is free and open to the public and “hands on” learning activities for children during summer and winter vacation periods</li> <li>• Dental Hygiene continuing education offerings</li> </ul>
<p>(ii) The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.</p>	<ul style="list-style-type: none"> <li>• The Center for New Media serves as an Arts Council of Kalamazoo monthly Art Hop venue</li> <li>• Alumni Art Show</li> <li>• Artist Forum Concert Series open to public</li> <li>• Free and open to Public visiting Authors series</li> <li>• American Sign Language cultural activities</li> <li>• Campus band &amp; community chorus</li> <li>• Creative expression workshops</li> </ul>
<p>(iii) The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.</p>	<ul style="list-style-type: none"> <li>• Kalamazoo Valley Museum</li> <li>• KVCC Texas Township Campus and the Arcadia Commons Campus have numerous computers available for public use</li> <li>• Center for New Media Arcus Art Gallery</li> <li>• Many corporate rentals at The Groves Center (MTEC) facility</li> </ul>
<p>(iv) The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.</p>	<ul style="list-style-type: none"> <li>• Texas Township Campus track, tennis courts and athletic facilities are used for charity events</li> <li>• Community 5K events</li> <li>• Area high schools use facilities for cross country meets and soccer games</li> <li>• Texas Township Campus is a designated hazardous event shelter site</li> <li>• Texas Township campus swimming pool is used for community swims</li> </ul>
<p>(v) The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.</p>	<ul style="list-style-type: none"> <li>• College facilities frequently used by community organizations for programs of general interest</li> <li>• Law enforcement/regional homeland security meetings</li> <li>• Divorce court assistance</li> <li>• Dental hygiene clinic open to the public</li> <li>• Semi-annual community electronics recycling program</li> <li>• American Sign Language culture workshops</li> <li>• MPRI transition team meetings</li> <li>• KVCC representation on community “Girls on the Run” and annual Kalamazoo Marathon steering committee</li> <li>• Semi-annual (Red Cross and MI Blood Drives)</li> <li>• Groves Center (M-TEC) facility is a voting precinct</li> <li>• Many public meetings held at Groves Center (M-TEC)</li> <li>• KVCC Administrators serve on multiple boards in Community</li> </ul>

**The Kalamazoo Valley Community College Board of Trustees further resolves** that the President be authorized and directed to submit a copy of the signed resolution to the State Budget Director by November 1, 2013, as required by law.

Dated: October 8, 2013

  
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Anna Whitten, Secretary, Board of Trustees  
Kalamazoo Valley Community College

**RESOLUTION FOR EMERITUS STATUS**

It was MOVED by Trustee Gustas, and SECONDED by Trustee Young, and CARRIED that, upon the recommendation of the President, *Emeritus Status* be granted to James W. DeHaven, effective upon his retirement from Kalamazoo Valley Community College September 30, 2013.

**APPROVAL OF FIVE YEAR FACILITY MASTER PLAN**

It was MOVED by Trustee Miller, and SECONDED by Trustee Schauer, and CARRIED that, the Board endorse the Five-Year Facility Master Plan for Kalamazoo Valley Community College.

**CLOSED SESSION TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS**

It was MOVED by Trustee Miller, and SECONDED by Trustee Young that the Board recess the regular meeting and go into a closed session to discuss collective bargaining negotiations, in accordance with MCL 15.267, Section 7(1); and MCL 15.268, Sections 8(c), that allow a public body to meet in closed session "for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement."

The motion CARRIED by the following ROLL CALL vote:

AYES: 7                      NAYS: 0                      ABSENT: 0                      ABSTENTIONS: 0

The Board recessed the open meeting at 6:50 p.m.

The open meeting was reconvened at 7:01 p.m.

It was MOVED by Trustee Schauer, SECONDED by Trustee Patton, and CARRIED that the President be authorized to acknowledge receipt of the Kalamazoo Valley Community College Faculty Association's request to begin negotiations to extend the contract for the period beginning June 1, 2014, and determine when the administration shall be prepared to convene the representatives.

**OTHER ITEMS**

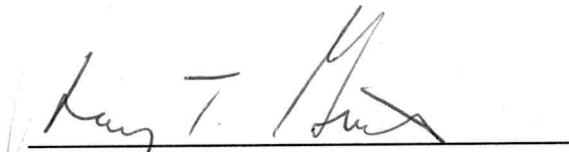
No other items of interest were shared.


**FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS**

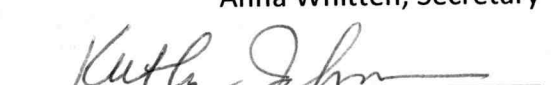
No additional items were discussed.

**ADJOURNMENT**

It was MOVED by Trustee Miller, SECONDED by Trustee Patton and CARRIED to adjourn the meeting. The Chairman declared the meeting adjourned at 7:03 p.m.

  
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Mary Gustas, Acting Chairperson

  
\_\_\_\_\_  
Anna Whitten, Secretary

  
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Kathy Johnson, Rec. Sec.