

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES**

A Regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, November 12, 2013 at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in Conference Room 4380.

In Chairman Oberlin's absence, Vice Chairperson Gustas convened the meeting at 5:30 p.m. and led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Present: Trustees Gustas, Miller, Patton, Schauer, Whitten and Young
Marilyn J. Schlack, President
Kathy Johnson, Recording Secretary and Executive Director for Government Relations and Special Projects

Excused: Chairman Oberlin

OTHER ATTENDEES

Michael Collins, Executive Vice President for Instructional and Student Support Services
Dennis Bertch, Vice President for Academic Services
Linda Depta, Director of College Relations
Karen Matson, Director Center for New Media
Roger Miller, Director of Financial Aid
Rick Ives, Director Public Safety
Stephen Bishop, Senior Manager, Plante Moran
Yvonne Zipp, Kalamazoo Gazette

MEMBERS' TIME AND REVIEW OF AUDIT

The Board discussed items of general interest, and reviewed a list of calendar items.

Stephen Bishop, Senior Manager, Plante Moran, presented an overview of the Kalamazoo Valley Community College Audited Financial Statements and Other Financial Information for the Fiscal Year ended June 30, 2013 and the A-133 audit, noting that the College received a clean unqualified (unmodified) opinion.

Vice Chairperson Gustas recessed the meeting at 6:20 p.m. and stated that the Board would reconvene in Board Room 3365 at 6:30 p.m. The meeting was reconvened at 6:30 p.m.

APPROVAL OF AGENDA

It was MOVED by Trustee Patton, SECONDED by Trustee Miller and CARRIED that the agenda be approved as presented.

President Schlack noted that in Chairman Oberlin's absence Vice Chairperson Gustas would be Acting Chairperson for the meeting

12

CONSENT AGENDA

It was MOVED by Trustee Whitten, and SECONDED by Trustee Miller that the Consent Agenda Items for the month of November 2013 which includes the Secretary's Report, the Treasurer's Report, the Personnel Report and the Curriculum Report be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

Acting Chairperson Gustas requested that the Curriculum Report be removed from the Consent Agenda and acted on as a separate item. It was MOVED by Acting Chairperson Gustas, SECONDED by Trustee Miller and CARRIED that the Curriculum Report be removed from the Consent Agenda and acted on as a separate item.

It was MOVED by Trustee Whitten, SECONDED by Trustee Young and CARRIED that the Secretary's Report, Treasurer's Report and Personnel Report be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

Acting Chairperson Gustas called on Dennis Bertch and Karen Matson to provide an overview of the changes being proposed in the Curriculum Report. Karen Matson presented an overview of the updated and streamlined Art and New Media program plan. Following the presentation and discussion, it was MOVED by Trustee Schauer SECONDED by Trustee Young and CARRIED that the Curriculum Report be approved as presented and that a copy of the report be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

There was no one present who desired to address the Board.

INFORMATION ITEMS

Kalamazoo Valley Museum Board of Advisors Report

Trustee Whitten, Board liaison to the Kalamazoo Valley Museum Board of Advisors, reported that over 2 million people have visited the museum. She also presented on the status of several new and ongoing museum exhibits.

The Groves Center Board of Advisors' Update

Trustee Schauer, Board liaison to the Groves Center Board of Advisors, reported that four new business community members joined the Board, filling positions vacated as four other members reached their service term limit. The Groves is planning on launching a Mechatronics Academy and an Animal Technician Academy during first quarter 2014. The Groves is partnering with area manufacturers to take advantage of training opportunities funded by MEDC.

KVCC Foundation Board Update

Trustee Young, Board liaison to the KVCC Foundation Board of Trustees, reported that Board members took a bus tour of the future Health Focused campus at the Oct. meeting. The KVCC Foundation audit received a clean unqualified (unmodified) opinion. The Annual Fund campaign will kick off on November 15. Plans are underway for the Spring OFE dinner.

President's Report

The President presented the gifts and grants reports for the college and the museum. Roger Miller presented an overview of Financial Aid and its impact on KVCC students and the Institution.

ACTION ITEMS

Acceptance of Audit Report for 2012-2013

It was MOVED by Trustee Schauer, SECONDED by Trustee Young and CARRIED that upon the recommendation of the Board Audit/Governance Committee the Audited Financial Statements and Other Financial Information for the Fiscal Year ended June 30, 2013 and the A-133 audit be accepted.

November 12, 2013 Regular Meeting Minutes

KJ

Resolution for Emeritus Status

It was MOVED by Trustee Patton, SECONDED by Trustee Whitten and CARRIED that, upon the recommendation of the President, *Emeritus Status* be granted to Michael Tyson, effective upon his retirement from Kalamazoo Valley Community College December 31, 2013.

OTHER ITEMS

No other items of interest were shared.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

It was MOVED by Trustee Schauer, SECONDED by Trustee Miller, and CARRIED to adjourn the meeting. Acting Chairperson Gustas declared the meeting adjourned at 7:15 p.m.



Mary Gustas, Acting Chairperson



Anna Whitten, Secretary



Kathy Johnson, Rec. Sec.