

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES**

A Regular Meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, October 10, 2017, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in Conference Room 3365.

Chairman Patton convened the meeting at 7:30 a.m.

**ROLL CALL**

**Present:** Trustee Patton, Stinson, Schauer, Miller, Gustas, Farmer and Young  
Marilyn J. Schlack, President  
Sherry Smurr, Recording Secretary

**Other Attendees:** Mike Collins, Executive V.P. for Enrollment and Campus Operations  
Dennis Bertch, Executive V.P. for Instruction and Student Services  
Sandy Bohnet, KVCC Employee  
Rick Ives, Director of Public Safety  
Janet Nykaza, Board Plan & Grant Dev Coor  
Brian Lueth, Controller  
Kathy Johnson, Assoc VP Analytics, Res, Compl  
Stephen Doherty, Director of Development

**APPROVAL OF AGENDA**

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Young, and **CARRIED** that the agenda be approved as presented.

**CONSENT AGENDA**

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Gustas, and **CARRIED** that the Consent Agenda Items for the month of October 2017, which includes the Secretary's Report, the Treasurer's Report, the Curriculum Report, the Personnel Report, and the Budget Transfer Report, be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

**PUBLIC PARTICIPATION**

There was no one present who desired to address the Board.

## INFORMATIONAL REPORTS

Chairman Patton called on President Schlack to introduce the reports for the month of October.

President Schlack handed out the monthly calendar and discussed upcoming events. President Schlack introduced Dennis Bertch, who described a program that greatly improves graduation rates for associate degree seeking students, ASAP (Accelerating Study in Associate Programs), developed at City University in New York. Janet Nykaza presented some of the background information and research to date on the program and Brian Leuth presented some of the financial considerations.

## ACTION ITEMS

### Local Strategic Value Resolution

President Schlack reported on the State's appropriations requirement for documentation of the College's local strategic value.

It was **MOVED** by Trustee Gustas, and **SECONDED** by Trustee Stinson that the Board adopt the following *Local Strategic Value* Resolution as presented:

**Whereas**, Michigan Public Act 108 of 2017 authorizes community college annual appropriations and provides for such appropriations to be based on performance related, in part, to the College's local strategic value and

**Whereas**, community colleges are required to document their local strategic value and best practices in the three categories of:

- A. Economic Development and Business or Industry Partnerships,
- B. Educational Partnerships, and
- C. Community Services.

**Whereas**, each of the three categories specifies five standards of local strategic value and P.A. 108 of 2017 further specifies that the Kalamazoo Valley Community College Board of Trustees pass a resolution certifying that the College meets at least four out of the five best practices standards for each of three categories.

Best Practices by Category	Documentation of KVCC Local Strategic Value
<b>Category A: Economic Development and Business or Industry Partnerships</b>	
(i) The community college has active partnerships with local employers including hospitals and health care providers.	<ul style="list-style-type: none"><li>• <i>Note: KVCC's Strategic Business and Community Development (SBCD) organization establishes programs and initiatives led from the Groves Campus, Food Innovation Center (FIC) and Kalamazoo Valley Museum (KVM). Its primary focus is to provide training and outreach support for local industry and community through collaboration.</i></li><li>• Advanced Manufacturing Consortium meets quarterly</li></ul>



	<ul style="list-style-type: none"> <li>○ 158 local Manufacturing Employers and 17 Economic &amp; Workforce Development / Educational partners</li> <li>○ <b>SBCD</b> has the leadership / facilitation role</li> <li>○ <b>SBCD</b> participates in Michigan Advanced Technician 2 program with area manufacturers</li> <li>○ Workgroups meet to develop strategic solutions to address workforce challenges</li> <li>○ <a href="http://grovescenter.kvcc.edu/business/amcc.php">http://grovescenter.kvcc.edu/business/amcc.php</a>.</li> <li>• Allied health agreements with Bronson Health Care, Borgess Hospital and other nursing/healthcare facilities for clinical training, acute care observations, internships, and externships. Have expanded clinical partnerships with other regional healthcare agencies (Spectrum, Lakeland Medical, Metro Health, Life EMS).</li> <li>• <b>KVCC</b> partnered with Bronson Health Care and Kalamazoo Community Mental Health &amp; Substance Abuse Services (KCMHSAS) to complete development for a fourth campus: the <b>Bronson Healthy Living Campus</b> in downtown Kalamazoo which is a catalyst for urban revitalization, community health and workforce development through sustainable / healthy food: Education, Production, Distribution, Preparation. Food Safety, and Training. Key collaborations have been established with: <ul style="list-style-type: none"> <li>○ Local health care institutions (Bronson, Borgess, Family Health Center, WMU Medical School, etc. ) to develop and execute the Medical Culinary program for health care professionals</li> <li>○ KCMHSAS in securing Health Endowment and Block Grant awards for providing nutritional training to its constituents</li> <li>○ Youth organizations to work collaboratively to combat Childhood Obesity issues</li> <li>○ Local restaurants (e.g. Millenium) to conduct and promote nutritional analysis for menu items</li> <li>○ Local educational and healthcare institutions to work toward incorporating healthier, locally-grown produce items into their food service.</li> </ul> </li> <li>• Career &amp; Continuing Ed (<b>CCE</b>) recently launched the Phlebotomy Technician Academy, in partnership with Bronson Healthcare, to meet the skills gap in the region for certified phlebotomy technicians. The Academy is taught by Bronson/<b>KVCC</b> employees and students are placed in Bronson's clinical sites throughout the region.</li> <li>• Food Safety &amp; Nutrition (<b>FSN</b>) partnered with Michigan Food Safety Workgroup to host 2 state-wide Food Safety Summits.</li> <li>• <b>FSN</b> partnered with USDA, MDARD and MSU Extension to establish a Food Safety alliance for training.</li> <li>• The <b>Groves</b> Advisory Board includes representation from local employers (e.g. Stryker, Pfizer, etc.), manufacturers (e.g. American Axle), hospitals (e.g. Bronson), public education (e.g. Western Michigan University), and the regional educational service agency. The Board meets quarterly to identify workforce trends and recommend strategic direction for training programs.</li> <li>• Technical Training Services (<b>TTS</b>) established educational agreements to provide access to power generator plants for hands-on learning.</li> <li>• <b>TTS</b> educational agreements have been established with Telecommunications companies to develop curriculum changes for the newly established National Wireless Safety Association safety training standards.</li> <li>• Continuing education for Dental Hygienists, EMT and Fire Fighters in the Kalamazoo region.</li> <li>• ServSafe offered through the Testing Centers at <b>TTC</b> and <b>ACC</b>.</li> <li>• The Testing Center administers Workkeys for American Axle.</li> </ul>
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	<ul style="list-style-type: none"> <li>• The Testing Center partnered with Bronson and The Groves to bring prometric testing for RMA certification.</li> <li>• Member of Michigan Education and Apprenticeship Training Association (MEATA), Advanced Manufacturing Career Consortium (AMCC), Registered Apprenticeship College Consortium (RACC), Council for Adult and Experiential Learning (CAEL).</li> <li>• Educational provider through EC Broker for Electrical Apprenticeships.</li> <li>• Partnering with Michigan Works for apprenticeship opportunities (west and southwest).</li> <li>• <b>KVCC</b> Skill Trades Advisory Boards.</li> <li>• Partnered with Stryker, Edwards Garment, and WMU to host a panel about using Strengths within the workplace.</li> <li>• Host an annual career fair attended by 80 local employers from a variety of workplace industries.</li> <li>• Collaborate with local employers for on-campus recruiting including, but not limited to, Kalamazoo Public Safety, Advia Credit Union, Menards, and Gentex.</li> <li>• Provide an online job board where local employers can post open positions.</li> <li>• Corporate Training (<b>CT</b>) partners with American Axle, Perrigo, Stryker, and the Employer Resource Network to provide core and ongoing training.</li> <li>• <b>CT</b> partnered with Michigan Community Health Worker Association (MICHWA) to offer a 126 hour Community Health Worker (CHW) program to meet local employer demand for at home CHW support e.g. Kalamazoo Community of Mental Health; Kalamazoo County Health and Community Services; Priority Health, YWCA.</li> <li>• <b>SBCD</b> hosts job fairs, industry tours and employer panels for students of the Momentum Academies in the fields of production technician, CNC and Culinary and Sustainable Foods.</li> <li>• <b>CCE</b> recently created an advisory board of regional distillers to assist with the development of distilling training programs.</li> <li>• Law Enforcement Training Center (<b>LETC</b>) partnered with the Michigan Crisis Intervention System MI-CIS Department of Emergency Medicine at Western Michigan University to provide operational reality based training for police cadets learning to interact with mentally ill citizens.</li> </ul>
<p>(ii) The community college provides customized on-site training for area companies, employees, or both.</p>	<p>A core objective of <b>SBCD</b> is to provide customized training, driven by local and national business needs, that provides the necessary skills for employment or career enhancement through:</p> <ul style="list-style-type: none"> <li>• Career Academies <ul style="list-style-type: none"> <li>○ Wind Turbine Technician</li> <li>○ Patient Care Assistant</li> <li>○ Phlebotomy Technician</li> <li>○ Police Officer</li> <li>○ Correction Officer</li> <li>○ Production Technician</li> <li>○ CNC Operator</li> <li>○ Culinary and Sustainable Food Systems.</li> </ul> </li> <li>• Corporate requested training (at the <b>Groves</b> Campus or company location) during hours that meet the business needs. <ul style="list-style-type: none"> <li>○ 2017 Counts: <ul style="list-style-type: none"> <li>▪ 49 Companies Served</li> <li>▪ 1025 Attendees</li> </ul> </li> <li>○ A few examples include: <ul style="list-style-type: none"> <li>▪ Industrial Blueprint Reading and Metrology (Stryker)</li> <li>▪ Crane Operator Training (Kaiser Aluminum)</li> <li>▪ Basic Fluid Power, Electrical, CNC, Robotics (American Axle)</li> </ul> </li> </ul> </li> </ul>



	<ul style="list-style-type: none"><li>▪ Global Wind Organization Safety training for Wind Energy(E.ON Wind)</li><li>▪ MIG and TIG Welding (Benteler Automotive, Abbott Industries)</li><li>▪ Geometric Dim. &amp; Tolerance (GD&amp;T) (MANN+HUMMEL, Parker)</li><li>▪ Basic Mechanical Series (Perrigo, City of Kalamazoo)</li><li>▪ Lean Six Sigma (WMU Paper Technology School of Engineering)</li><li>▪ Technical Math (Perrigo)</li><li>▪ Basic Robotics (FANUC Controls).</li></ul> <ul style="list-style-type: none"><li>• Open Enrollment Training:<ul style="list-style-type: none"><li>○ Leadership: Coaching on the Front Line</li><li>○ Microsoft Office Applications</li><li>○ Electrical classes ranging from Electrical Safety to Advanced Electrical to Programmable Controls</li><li>○ Maintenance classes ranging from Machine Maintenance to Applied Fluid Power</li><li>○ Work at Heights Safety Training</li><li>○ OSHA 10 Hour and 30 Hour for general Industry</li><li>○ Tower Rescue Training</li><li>○ HR Certification Exam Prep</li><li>○ Soft Skills: Conflict Management, Communication...</li><li>○ Problem Solving/Root Cause Analysis</li><li>○ Six Sigma Greenbelt</li><li>○ FMEA (Failure Modes Effects Analysis)</li><li>○ GD&amp;T (Geometric Dimension and Tolerance)</li><li>○ Medical Culinary for Medical Professionals</li><li>○ Beekeeping 101,102,103</li><li>○ Master Rain Gardener Certification</li><li>○ Spanish for the Medical Professional</li><li>○ Mushroom Cultivation</li><li>○ Fitness Center Basics</li><li>○ Native Plants and Pollinators.</li></ul></li><li>• Facility and Meeting Services (includes all facilities space usage)<ul style="list-style-type: none"><li>○ Providing a venue, scheduling, and coordination support for meetings and training.</li></ul></li></ul> <table><tr><th colspan="4">2016-2017 Groves Facility Rental</th></tr><tr><th></th><th>Attendees</th><th>Contact Hours</th><th>Training Hours</th></tr><tr><td><b>Total</b></td><td>5,936</td><td>1,638</td><td>34,863</td></tr></table> <ul style="list-style-type: none"><li>• Provide a venue for internal KVCC-wide training in which the rental fee is waived such as:<ul style="list-style-type: none"><li>○ The Bulletproof Mind</li><li>○ Banner Training</li><li>○ Continuing Education.</li></ul></li></ul>	2016-2017 Groves Facility Rental					Attendees	Contact Hours	Training Hours	<b>Total</b>	5,936	1,638	34,863
2016-2017 Groves Facility Rental													
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(iii) The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.	<b>SBCD:</b> <ul style="list-style-type: none"><li>• Programs focus on small business management.</li><li>• Communicates Incumbent Worker and new hire Training Program grant funding opportunities to eligible small businesses.<ul style="list-style-type: none"><li>○ Provides application support, training identification and delivery strategies to meet company needs.</li><li>○ Skilled Trades Training Funds (STTF) awarded to Kalamazoo County companies for technical training programs delivered by KVCC<ul style="list-style-type: none"><li>▪ 5 local companies awarded funding; 220 employees trained; \$90,000+ grant dollars awarded by the state.</li></ul></li></ul></li></ul>												

	<ul style="list-style-type: none"> <li>• <b>FSN</b> conducted the Michigan Food Safety summit to raise awareness of compliance regulations and promote a food safe culture.</li> <li>• <b>FSN</b> partnered with Michigan GroupGAP Network and USDA, <b>KVCC</b> to lead a SW Michigan Group GAP Certification program for on-farm food safety in order to improve competitiveness of small farm businesses.</li> <li>• Participates in an entrepreneurship consortium made up of the City of Kalamazoo, Western Michigan University, local business leaders, etc.</li> <li>• Actively exploring an Entrepreneurship Academy for food business start-ups, in partnership with the Can-Do Kitchen and entrepreneurs in the region.</li> <li>• Operates ValleyHUB (<b>FIC</b>), a social enterprise food business that: <ul style="list-style-type: none"> <li>○ Serves as a lab for hands-on courses</li> <li>○ Provides job training opportunities for youth, adults with developmental/intellectual disabilities, and chronically unemployed/underemployed individuals.</li> <li>○ Supports local small farm businesses in scaling up operations and improving financial viability through training and business collaboration.</li> </ul> </li> <li>• <b>FIC</b> Supports local small food retail and restaurant businesses in meeting market demand for local products through business collaboration and networking.</li> </ul>
(iv) The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.	<p><b>SBCD:</b></p> <ul style="list-style-type: none"> <li>• Houses the Michigan Technical Education Center for the Southwest Michigan area.</li> <li>• Offerings include Career Academies in advanced technical areas: Production Technician, CNC Operators, Wind Turbine Technician, Cell Tower Technician, Material Handling Robotics and Mechatronic Technician.</li> <li>• Certifications achieved include: <ul style="list-style-type: none"> <li>○ BZEE wind industry certification</li> <li>○ American Wind Energy Association's Seal of Approval</li> <li>○ Global Wind Organization Basic Safety Training (GWO, BST)</li> <li>○ College Instructional Partner with ENSA North America</li> <li>○ Staff participate as instructors for many of the largest wind energy sector companies (e.g. Vestas Wind systems, Nordex, EDP Renewables, E.ON Wind, Suzion)</li> <li>○ Academy of Science (AWEA)</li> <li>○ FANUC Company Certification on Robotic Controls.</li> </ul> </li> <li>• The <b>FIC</b> is a demonstration urban farm and food hub that showcases best practices in high- and low-tech sustainable food production and processing where we incubate new technologies and methods.</li> <li>• Training was provided to address several food safety areas: <ul style="list-style-type: none"> <li>○ ServSafe training</li> <li>○ Preventive control / Lead Instructor</li> <li>○ USDA certified GAP Audit.</li> </ul> </li> </ul>
(v) The community college has active partnerships with local or regional workforce and economic development agencies.	<p><b>KVCC</b> has developed key partnerships with several regional agencies with a strategic focus on addressing the skill gaps necessary to meet local business needs and increase local employment. These collaborations include:</p> <ul style="list-style-type: none"> <li>• (<b>CT</b>) Southwest Michigan First, the area's regional local economic development agency <ul style="list-style-type: none"> <li>○ Participation in new business attraction proposals; presentations, follow-up training and support meetings.</li> </ul> </li> <li>• (<b>CT</b>) Michigan Works! (Kalamazoo, St. Joseph, Allegan Counties) and the W.E. Upjohn Institute for Employment Research <ul style="list-style-type: none"> <li>○ Close collaboration exists between Michigan Works! and SBCD to identify and assist in the pursuit of employment opportunities such as successful award and utilization of the Skilled Trade Training Fund (STTF).</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>○ SBCD partners with, and receives funding from, Michigan Works! and the W.E. Upjohn Institute to offer career academies to graduates of Urban Alliance's Momentum program.</li> <li>• Advanced Manufacturing Career Consortium involves multiple Economic and Workforce Development organizations who partner to support the regions manufacturing industry. <ul style="list-style-type: none"> <li>○ Southwest Michigan First, Kalamazoo and St Joseph MI Works, Sturgis Economic &amp; Development Corporation, KRESA and St Joseph ISD.</li> </ul> </li> <li>• (CT) Work Group involvement and coordination such as <u>Project Lead the Way, Skilled Trade Training Fund (STTF)</u>.</li> <li>• The <b>FIC</b> partners with MRC Industries, Inc., to place adults with developmental disabilities in supported community-based employment.</li> <li>• The <b>FIC</b> worked with Youth Opportunities Unlimited, a program of Michigan Works!, KRESA, and the City of Kalamazoo, to place six youth in a summer job placement program.</li> <li>• <b>SBCD</b> participates in the Michigan Group Gap network that provides food safety training to small growers throughout Michigan.</li> <li>• <b>SBCD</b> participates in the Healthcare Consortium, facilitated by Michigan Works! Southwest, that includes local hospitals and diverse healthcare providers.</li> <li>• <b>FSN</b> participates in the Michigan Food Safety Working Group as a collaboration, with national agencies, to raise awareness of farm food safety.</li> <li>• Health and Community Services <u>Skills to Build Program</u>.</li> <li>• The <b>Groves</b> Advisory Board includes representatives from leading businesses and manufacturers.</li> <li>• SBCD partners with Employer Resource Network a public / private consortia whose purpose is to improve workforce retention through employee support and training. <b>CT</b> delivers Leadership Training to the member employers who have identified this skill gap among newly promoted employees. A collaboration with MI WORKS! Enable the use of Workforce Innovation Funds to source the program payment.</li> <li>• Veteran Coordinator participates with the Veterans Community Action Team and the VCAT Leadership Committee in Region 8 which steers all subcommittees in the area to include education, employment, healthcare, and quality of life.</li> </ul>
<b>Category B: Educational Partnerships</b>	
(i)The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, concurrent enrollment, direct credit, middle college, or academy programs.	<ul style="list-style-type: none"> <li>• Midwest Institute – A consortium of U.S. Community Colleges focused on International education opportunities</li> <li>• Active dual credit articulation agreements with Allegan Area ESA, KRESA, and Van Buren ISD.</li> <li>• Education for Employment partnership and articulation agreements with Allegan Area ESA, KRESA, and Van Buren ISD.</li> <li>• Provide concurrent enrollment offerings in several area high schools and ISDs (Comstock, Schoolcraft, Gull Lake, Parchment, and Bangor).</li> <li>• Superintendent of KRESA on Groves Advisory Board.</li> <li>• Van Buren Early College Health Alliance.</li> <li>• Van Buren Intermediate School District Early College.</li> <li>• Phoenix High School, Kalamazoo Public Schools, Van Buren Intermediate School District Cadet Teacher Academy.</li> <li>• Post-secondary degree granting entity in 3 local Early/Middle College programs.</li> <li>• Cooperative programming with the Education for the Arts program and our <b>Center for New Media</b>.</li> <li>• <b>KVCC's Bronson Healthy Living Campus</b> has enrolled students from career tech centers in Kalamazoo, Van Buren and Calhoun counties.</li> </ul>

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	<ul style="list-style-type: none"> <li>• <b>SBCD</b> has offered Education for Employment (EFE) training to the Kalamazoo Juvenile Home and high school culinary classes.</li> <li>• Education for the Arts partnership with KRESA for dual enrollment courses.</li> <li>• Housing KRESA Health Careers and Law Enforcement EFE programs at the TTC.</li> <li>• Placement testing services are offered at partnering high schools.</li> <li>• Mentor program for Early College and International Students.</li> <li>• <b>KVCC</b> has representation on numerous HS advisory committees and special content concentrations such as HS Counselors, EFE/EFA, CTE, and HS Principals.</li> </ul>
(ii) The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or science Olympiad.	<ul style="list-style-type: none"> <li>• Sponsor/operate annual community youth (elementary-high school) sport camps for basketball, softball, and volleyball.</li> <li>• <b>FSN</b> partnered with Kalamazoo YMCA to provide after school nutrition session and "Nutrition Expedition" summer camp.</li> <li>• <b>FSN</b> partnered with W-med to provide Health Career Exploration Day to Kalamazoo High school pipeline program.</li> <li>• Early College Summer camp.</li> <li>• Bigs on Campus – Bigs in Business.</li> <li>• Greater Kalamazoo area College Night for students and parents.</li> <li>• Kalamazoo Public School grade 7/<b>KVCC</b> partnership.</li> <li>• Gull Lake Community Schools Spark Series.</li> <li>• Hosted College Success Strategies campus workshops.</li> <li>• Hosted Business Bash DECA event.</li> <li>• Hosted K-CAN County Counselor Professional Development workshop.</li> <li>• Participated and sponsored MI Career Quest.</li> <li>• Hosted the Science Olympiad for Region.</li> <li>• Hosted STEM Showcase for Project Lead the Way.</li> <li>• Host an annual High School Counselors' Breakfast.</li> <li>• Provide scholarships for KRESA's Outstanding Seniors Award Breakfast.</li> <li>• <b>SBCD</b> has partnered with Mattawan High School to participate in the state-wide robotics competition providing technical expertise, equipment and a home site for the team.</li> <li>• <b>SBCD</b> hosted the summer youth camp for manufacturing to engage students from 3<sup>rd</sup> through 12<sup>th</sup> grades.</li> <li>• Regularly hosts tours for Youth Opportunities Unlimited, created to assist high school dropouts with reconnection to education and employment training.</li> <li>• <b>CCE</b> hosted a summer "All Things Possible" camp, in partnership with the City of Kalamazoo, Parks and Recreation, to bring placed at risk teens and youth to all campuses for hands-on career exploration workshops in the areas of Fire Science, Art and New Media, Robotics, Culinary, etc. <b>KVCC</b> will partner with "All Things Possible" again Summer 2018.</li> <li>• The <b>KVM</b>, operated by Kalamazoo Valley Community College on its Arcadia Campus offers permanent exhibits and traveling exhibits, which are free and open to the public 360 days each year. The <b>Center for New Media</b>, also on the Arcadia Campus, offers numerous community-based activities, free to the public, including student and faculty art shows as well as collaborative events with the Arts Council of Kalamazoo.</li> <li>• Facilitated college tour and hands on cooking class for at risk teens in the "All Things Possible" program.</li> <li>• Collaborate with the Turn 2 Foundation's "Jeter's Leaders" to provide mentoring and community leadership volunteer opportunities.</li> <li>• Host the Health Occupations Student Association (HOSA) conference.</li> <li>• Cohost LIC (Leadership and Involvement Conference) with WMU.</li> <li>• <b>BHLC (FIC and Nursing)</b> hosted a summer field trip for 30 youth from Eastside Arts and Science Learning summer camp (EASEL).</li> </ul>



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<p>(iii) The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.</p>	<ul style="list-style-type: none"> <li>• BHLHC hosted summer field trip for 60 youth from YMCA summer camp.</li> <li>• Kalamazoo Area College Access Network.</li> <li>• Vicksburg High School/Vicksburg Rotary/<b>KVCC</b> STRIVE awards programs.</li> <li>• Allegan Area College Access Network.</li> <li>• High School Dual Enrollment Programs.</li> <li>• Provide focused Early College orientations for students and parents.</li> <li>• Provide onsite testing services.</li> <li>• Offered Summer Bridging courses.</li> <li>• Early College Summer Career Exploration Camps.</li> </ul>
<p>(iv) The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation and testing, or recruiting, advising, or orientation activities specific to adults.</p>	<ul style="list-style-type: none"> <li>• Kalamazoo Promise Services.</li> <li>• Health and Community Services Community Action Agency for Promise Students (CAAPS).</li> <li>• Health and Community Services Community Action Agency - Skills to Build Program.</li> <li>• Fostering Success Initiative.</li> <li>• Partnership with Kalamazoo Adult Literacy Program – <b>KVCC</b> serves as a site for adult literacy training.</li> <li>• Outreach and support services through our Student Success Center for Students enrolling at <b>KVCC</b> through the Michigan Offender Success program.</li> <li>• Provide a Veterans' Success Program Center – one of 94 in nation.</li> <li>• Partnership with WMU to provide support for foster youth- MYOI and Seita Scholars.</li> <li>• Provides an Office of Student Access Student Services Advisor.</li> <li>• Kalamazoo Alumnae Chapter – Delta Sigma Theta Sorority, Inc. LINKS, Inc</li> <li>• Provides a Special Needs Student Services Advisor.</li> <li>• Partners with the Hispanic American Council Education Liaison Program, the Douglass Community Association, including providing free workshops, the Adult Learning Collaborative Board, and the Kalamazoo Literacy Council.</li> <li>• <b>CCE</b> actively recruits students facing significant employment/educational barriers by participating in events at the neighborhood level through its partnership with Urban Alliance and the Douglass Community Association.</li> <li>• <b>CCE</b> has representation on the newly-formed "Kalamazoo Prisoner Reentry Coalition," made up of the Kalamazoo Department of Public Safety, the City of Kalamazoo, Michigan Works! Southwest and local nonprofits.</li> </ul>
<p>(v) The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.</p>	<ul style="list-style-type: none"> <li>• <b>KVCC</b> Focus Program- Partnership with Western Michigan University offering assistance to those who have completed a two-year degree wishing to transfer to a four-year institution.</li> <li>• <b>KVCC</b> continues to grow its University Center which enables a student to establish a clear, simple, integrated path for completion from a <b>KVCC</b> Associate's Degree to a Bachelor's Degree (and beyond) in a specific Program of Study from a sponsoring university on <b>KVCC's</b> campus. In addition to six program areas offered with Davenport University, Siena Heights has also joined as a partner with three program areas.</li> <li>• Many articulation agreements (including reverse transfer agreements) with 2 and 4-year colleges and universities.</li> <li>• Transfer Resource Services.</li> <li>• Prior learning credit opportunities.</li> <li>• Michigan Transfer Agreement (MTA).</li> <li>• Reverse transfer agreements with all 4-year colleges and universities</li> <li>• Partnership with WMU Medical School for culinary and allied health care programs of study.</li> </ul>

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	<ul style="list-style-type: none"> <li>• <b>KVCC</b> Student Strengths team provided assistance to Ferris State University, WMU and the U of M to help implement similar programs on their campuses.</li> <li>• Enhanced partnership with YWCA to create a video for campus wide educational purposes focused on education related to sexual assault prevention and bystander intervention.</li> <li>• WMU Dietetic Internship Preceptor (<b>FSN</b>).</li> <li>• Partnership with Western Michigan Paper Technology Foundation and the College of Engineering and Applied Science to deliver the content of PAPER 4400 (<b>CT</b>).</li> </ul>
<b>Category C: Community Services (must meet 4 of 5)</b>	
(i) The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.	<ul style="list-style-type: none"> <li>• Community Mental Health agency peer to peer services.</li> <li>• Library is open to public.</li> <li>• College ESL workshops free and open to public: once a week during a semester. Twice during the summer.</li> <li>• e-wide Wi-Fi.</li> <li>• Senior Tuition Waiver program</li> <li>• In addition to year-round programming the <b>KVM</b> offers a Sunday Afternoon lecture series which is free and open to the public and “hands on” learning activities for children at least one Saturday a month year round.</li> <li>• Dental Hygiene, EMS and Fire Science continuing education offerings.</li> <li>• <b>CCE</b> offers noncredit community classes in the areas of Sustainable Foods, Farms and Gardens; Wellness and Fitness; Financial Literacy; programs for youth and teens, etc. New programs are constantly under development.</li> </ul>
(ii) The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.	<ul style="list-style-type: none"> <li>• The <b>Center for New Media</b> and <b>KVM</b> serve as an Arts Council of Kalamazoo monthly Art Hop venue.</li> <li>• <b>CCE</b> has hired a Community Outreach Coordinator to proactively manage and engage the community in delivering relevant training and “hands-on” education.</li> <li>• Alumni Art Show.</li> <li>• Artists Forum.</li> <li>• Artist Forum Concert Series open to public.</li> <li>• Free and open to Public Visiting Authors series.</li> <li>• American Sign Language cultural activities.</li> <li>• Campus band &amp; community chorus events.</li> <li>• Creative expression workshops.</li> <li>• Opportunities for Education Keynote Speaker Event.</li> <li>• Constitution Day activities.</li> <li>• Medical Culinary.</li> <li>• Beekeeping, Master Rain Gardener, Fitness Center Basics, Gentle Yoga, Fundamentals of Individual Stock Investing, etc.</li> <li>• The <b>FIC</b> is partnering with the <b>KVM</b> and several community partners to implement a series of community meetings, “Good Food Kalamazoo”, culminating in a Foodways Symposium to be held annually in April.</li> </ul>
(iii) The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.	<ul style="list-style-type: none"> <li>• Partners with Water Street Café, Colonial Kitchen, and other community organizations to provide services and knowledge on Veterans issues.</li> <li>• Student Veterans of America Club.</li> <li>• Kalamazoo Valley Museum (<b>KVM</b>).</li> <li>• <b>KVCC Texas Township Campus</b>, Groves Campus and the <b>Arcadia Commons Campus</b> have numerous computers available for public use</li> <li>• <b>Center for New Media</b> Arcus Art Gallery</li> <li>• Many corporate rentals at <b>Groves</b> facility</li> <li>• <b>KVCC’s Bronson Healthy Living Campus</b> includes</li> </ul>



	<ul style="list-style-type: none"> <li>○ Community Kitchen that will be used to educate and train community members through workshops, demonstrations and seminars.</li> <li>○ The <b>FIC</b>, which provides non-formal education in sustainable agriculture and landscape design techniques.</li> </ul>
(iv) The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.	<ul style="list-style-type: none"> <li>• <b>Texas Township Campus</b> track, tennis courts, and athletic facilities are used for charity events.</li> <li>• Community 5K events.</li> <li>• Area high schools and community groups use facilities for cross-country meets and soccer games.</li> <li>• <b>Texas Township Campus</b> hosts open gym for basketball and volleyball.</li> <li>• <b>Texas Township</b> is the area Home School basketball home site.</li> <li>• <b>Texas Township Campus</b> is a designated hazardous event shelter site.</li> <li>• <b>Texas Township Campus</b> swimming pool is used for community swims.</li> <li>• Veterans Lounge open to all Veterans.</li> </ul>
(v) The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.	<ul style="list-style-type: none"> <li>• <b>KVCC</b> Career Fair is open to community members.</li> <li>• Partnership with Kalamazoo Promise to host the Promise Scholars "Senior Meeting" for Kalamazoo Public High Schools.</li> <li>• Community Action Agency (CAAPS).</li> <li>• College facilities frequently used by community organizations.</li> <li>• Host Naturalization Ceremonies.</li> <li>• Host Michigan Immigrant Status Updates – Presented by Michigan Immigrants' Rights Center.</li> <li>• Building a Successful Return Home: Supports and Challenges - employment workshop offered at City Hall.</li> <li>• Overcoming Barriers to Employment.</li> <li>• Libraries for Life: Annual organ donor registration.</li> <li>• Law enforcement/regional homeland security meetings.</li> <li>• <b>KVCC</b> regularly conducts seminars for divorcing parents in cooperation with the Circuit Court and Friend of the Court's Office.</li> <li>• Dental hygiene clinic open to the public.</li> <li>• Libraries are open to the public.</li> <li>• Semi-annual community electronics recycling program.</li> <li>• American Sign Language culture workshops.</li> <li>• Offender success transition team meetings.</li> <li>• Representation on "Girls on the Run" and Kalamazoo Marathon planning</li> <li>• Semi-annual Red Cross and MI Blood Drives.</li> <li>• <b>Groves</b> facility is a voting precinct.</li> <li>• Many public meetings held at <b>Groves</b>.</li> <li>• <b>KVCC</b> Administrators and staff serve on multiple boards in community and state-wide.</li> <li>• <b>KVM's</b> volunteer program fulfills community services commitment through utilization of fifty middle school, high school and college students.</li> <li>• <b>CT</b> hosts the quarterly Local Learning Collaboration forum for regulated industry L&amp;D members e.g. Stryker, Perrigo, Pfizer, IFPTI, MPI, Spectrum</li> <li>• Food Ways Symposium (<b>FIC</b> and <b>KVM</b>).</li> <li>• <b>LETC</b> hosts the annual EZ memorial 5K run/walk at the Texas Township campus to honor fallen KDPS Officer Eric Zapata and raise funds to support law enforcement training for current officers.</li> <li>• Free Dental services for Veterans.</li> </ul>

The Kalamazoo Valley Community College Board of Trustees further resolves that the President be authorized and directed to submit a copy of the signed resolution to the State Budget

MINUTES OF REGULAR MEETING – BOARD OF TRUSTEES  
October 10, 2017

Director by October 15, 2017, as required by law.

The Local Strategic Value Resolution was unanimously **ADOPTED** by the following Roll call Vote:

Ayes 7

Nays 0

Absent 0



## **Presidential Search**

Chairman Patton and Trustee Gustas formed an Ad-Hoc Committee to develop the Presidential search parameters for review and consideration by the Board of Trustees.

Chairman Patton introduced Sandra Bohnet who presented the search process, procedure and timeline for consideration.

Chairman Patton led a group discussion on the search parameters, process, procedure and timeline.

It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Miller, and **CARRIED** that the Presidential search parameters, developed by the Ad-Hoc Committee and detailed below, be attached to and made an official part of the minutes of the meeting.

1. Sandra Bohnet, former KVCC Vice President for Human Resources, be designated to conduct the search process.
2. An extensive search will be conducted to identify qualified candidates as approved by the Board of Trustees.
3. A campus wide search committee will provide for campus and community input on an advisory basis.
4. The Board Chairman will designate a Board Committee to develop the employment contract for the new president in consultation with legal counsel.
5. As Chairman of the Board, the Chair will sign all routine correspondence relative to the search process.
6. Upon acceptance of these recommendations of the Ad-Hoc Committee, the committee will be disbanded.

## **OTHER ITEMS**

Hoop house raising at the Food Innovation Center scheduled for November 2017.

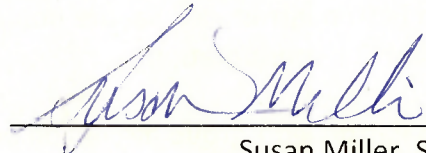
## **FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS**

No additional items were discussed.

**ADJOURNMENT**

It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Miller, and **CARRIED** to adjourn the meeting. The Chairman declared the meeting adjourned at 8:22 a.m.

  
\_\_\_\_\_  
Jeff Patton, Chairman

  
\_\_\_\_\_  
Susan Miller, Secretary

  
\_\_\_\_\_  
Sherry Smurr, Rec. Sec.