VENDOR INFORMATION

Who can I contact about work or outstanding bids with Kalamazoo Valley Community College?
You can contact the purchasing department: Kathy Campbell, 269.488.4722

Does Kalamazoo Valley have a list that I can get on to do business with Kalamazoo Valley?
Kalamazoo Valley maintains a “general” vendor list. Email purchasing@kvcc.edu with background and contact information for your organization. No forms are required. These bidder lists are usually used to solicit bids or proposals for products and projects that exceed $10,000. Some bids can be found on bid4michigan.com through the State of Michigan’s website.

At What amount does Kalamazoo Valley solicit for bids?
Kalamazoo Valley will usually solicit bids for products that cost $10,000 or more.

Does Kalamazoo Valley require liability insurance?
All companies and/or individuals performing work or services on Kalamazoo Valley property must carry insurance coverage satisfactory to the job. Other requirements may apply depending on the cost of services or the source of funding.

Can a vendor collect sales tax?
Kalamazoo Valley is tax exempt and will provide the necessary documentation once a purchase order is awarded.

How can a vendor request Freedom of Information Act documentation?
Requests can be made in writing to Kalamazoo Valley, FOIA Coordinator, 6767 West O Ave PO Box 4070, Kalamazoo MI 49003-4070

What are the bonding requirements at Kalamazoo Valley?
Bid Bonds: 5% Required for projects $100,000 and over.
Performance Bonds: 100% Required for projects $50,000 and over.
Payment Bonds: 100% Required for projects $50,000 and over.

Does Kalamazoo Valley require prevailing wage rates?
If the project is funded by the State of Michigan, prevailing wage rates apply. If the project is funded solely by the College, prevailing wage rates do not apply unless the bid is over $30,000.00.

Does Kalamazoo Valley ever auction their old items?
Kalamazoo Valley participates in the city auction offered twice a year at the Kalamazoo County Fair grounds. On occasion items may also be offered on Craigslist.

Does Kalamazoo Valley have a local preference?
Kalamazoo Valley has a preference for Michigan and US made items over others.