# Welcome to Sindecuse Health Center



## **Dear KVCC colleague:**

We are WMU's Health Center and we are ready to serve the medical needs of KVCC faculty and staff, including adjunct faculty. Learn more about our range of services at wmich.edu/healthcenter.

Our friendly staff offers clinical care and more by appointment:

- Acute illness and injury care
- Immunizations and allergy shots
- TB testing and titers
- Physical therapy and sports medicine
- Pharmacy with drive-thru window
- Laboratory and X-ray services



We're one of the few Kalamazoo County health centers to receive FDA authorization to offer rapidresult COVID-19 antigen testing. Results usually known in less than an hour!

#### **How to start**

We'll need to learn more about you:

- Complete an insurance information form (see next page)
- Make a copy of your insurance card front and back
- Make a copy of your KVCC ID

Gather these and send the copies to shc-insurance@wmich.edu or fax to (269) 387-3204.

## **Appointments**

Call (269) 387-3287 to make your first appointment. After that, we will set you up with a portal account to view test results, and send or receive secure messages. You'll be able to make future appointments online.

#### **Payment**

We'll collect payment at time of service, then bill your insurance. Once insurance pays us, we'll refund you by check issued from WMU.

#### The fine print

Some limitations apply to the services at WMU:

- Psychiatry services are reserved for students only
- Counseling services are reserved for WMU students only
- Blue Care Network HMO does not cover visits at Sindecuse Health Center



(269) 387-3287 wmich.edu/healthcenter

(269) 387-3287 (269) 387-3204 fax

#### **Patient**

0.0.0	FULL LEGAL NAME (REQUIRED FOR HEALTH RECORDS)			WMU IDENTIFICATION NUMBER (WIN) IF KNOWN		
	DATE OF BIRTH (MM/DD/YY)	PREFERRE	D FIRST NAME AT WMU	SEX:  FEMALE  MALE	GENDER IDENTITY:  FEMALE  MALE	
	LOCAL OR WMU ADDRESS			<b>-</b>	☐ TRANSFEMALE / MTF ☐ TRANSMALE / FTM	
	CITY	STATE	ZIP		☐ TRANSGENDER☐ GENDER NONCONFORMING	
	PHONE				□ DIFFERENT IDENTITY	
	Primary Insurance			☐ USE AS PATIENT'S EMERGENCY CONTACT		
POLICY HOLDER 1	NAME			RELATIONSHIP	TO PATIENT	_
	DATE OF BIRTH (MM/DD/YY)			PHONE		
	ADDRESS			EMPLOYER		_
	CITY	STATE	ZIP	SEX: 🗖 FE	EMALE	
INSURANCE 1	INSURANCE COMPANY			INSURANCE PH	ONE	_
	CLAIM SUBMISSION ADDRESS			STATE	ZIP	_
	CONTRACT/POLICY NUMBER			GROUP NUMBER		
	Secondary Insurance or Emergency Contact			☐ USE AS PATIENT'S EMERGENCY CONTACT		
POLICY HOLDER 2	NAME			RELATIONSHIP	TO PATIENT	_
	DATE OF BIRTH (MM/DD/YY)			PHONE		
	ADDRESS			EMPLOYER		_
	CITY	STATE	ZIP	SEX: 🗖 FE	MALE  MALE	
INSURANCE 2	INSURANCE COMPANY			INSURANCE PH	ONE	_
	CLAIM SUBMISSION ADDRESS			STATE	ZIP	—
	CONTRACT/POLICY NUMBER			GROUP NUMBE	R	

### How to submit

Please make a copy of your insurance card front and back, and write the student's name, date of birth, and WIN (if known) next to the card.

**Mail this form** and a copy of the insurance card(s) to: Sindecuse Health Center, WMU, 1903 W Michigan Ave, Kalamazoo, MI 49008-5445 **or fax** to (269) 387-4494.

## **Questions?**

Call (269) 387-4219 or email shc-insurance@wmich.edu.