Spouses & Dependents Using the Fitness Center

Spouses and dependents (who are age 16 years or older) of full-time employees, may use the fitness center on the Texas Township Campus for a charge of one-half the cost of an in-district, one contact hour class each semester. As the in-district tuition rate increases, the cost to dependents will increase accordingly. In order for participants to get identification cards, which will give them access to the fitness center, we are running this as a non-credit activity. Eligible participants need to take the following steps in order to take advantage of this benefit:

1. Get Admitted to the College

If the participant has never been admitted to Kalamazoo Valley Community College, he/she will need to submit an application. This can be done online, by mail, by fax, or in person.

2. Contact Human Resources at 488-4228

The participant should inform Human Resources that he/she intends to use the fitness center and that he/she has been admitted to the College. Human Resources will authorize the dependent, via Banner, to register and provide the current CRN number.

3. <u>Register</u>

Registration has to be taken care of in person at either campus. Because this benefit is only available to spouses and eligible dependents, we cannot make registration available on the web.

4. Pay the Fee

The fee can be paid in person at either campus. The fee can also be paid by credit card over the web.

5. Get an Identification Card

An eligible participant can stop by the Student Service Center at either campus to get his/her identification card. He/she will be required to present a photo ID, a driver's license, or a State ID card in order to verify who he/she is before a card can be issued. Identification cards are valid from the first day of the semester to the last day of the semester.

6. Future Semesters

For future semesters, dependents will need to repeat steps 2, 3 & 4 and will only need the new CRN for each semester. Human Resources will have the CRN number. Identification cards will automatically be updated each semester a participant registers.