



Kalamazoo Valley Community College
KALAMAZOO VALLEY LAW ENFORCEMENT TRAINING CENTER POLICE ACADEMY
100TH Academy Information Sheet

Director Karen Rivard – phone: 269.353.1261, email: krivard@kvcc.edu Program

Coordinator Tracy Williams - Phone: 269.353.1260– email: twilliams1@kvcc.edu

Police Academy mailing address: ATTN: Director Karen Rivard/Police Academy
The Groves Campus
P.O. Box 4070
Kalamazoo, MI 49003-9896

Kalamazoo Valley Law Enforcement Training Center
Police Academy web page: <https://www.kvcc.edu/academics/police/>

MCOLES website: <http://www.michigan.gov/mcoles>

KVCC Advising and Counseling: phone: 269.488.4040 / email: counseling@kvcc.edu

KVCC Admissions/Records: phone: 269.488.4281 / email: arr@kvcc.edu

KVCC Financial Aid: phone: 269.488.4340 / email: finaid@kvcc.edu

Veteran Benefits: phone: 269.488.4253 / jlutz@kvcc.edu

ACADEMY SCHEDULE:

The Kalamazoo Valley Law Enforcement Training Center Police Academy is a 18 week, full-time program, typically scheduled Monday through Friday, 6:00AM – 4:30PM. However, in addition, some training is scheduled nights and weekends as needed. It is a very demanding program and MCOLES requirements allow for very little time away during the 18 week session. For this reason we strongly suggest you do not plan to work during your time in the Academy if at all possible. You will also need to allow for significant study time and additional physical training outside of the scheduled Academy hours.

DEGREE REQUIREMENT OR COLLEGE CREDITS EARNED TO ENTER THE ACADEMY:

To be eligible to enter the Academy you must possess an Associate degree or higher OR completion of the Academy (34 hours awarded upon successful completion) must earn you the Associate degree when combined with your previous college credits earned. **We refer you to the KVCC Admissions/Registration/Records office for evaluation of your status/eligibility. Your contact for this process is Sarah Cyr, Academics Records Manager, 269.488.4407, scyr@kvcc.edu**

AGE REQUIREMENT:

Minimum of 18 years of age to enter the Academy.

GENERAL OVERVIEW FOR APPLICATION PROCESS

- MCOLES Pre-Enrollment Testing: Reading and Writing Test Physical Fitness Test can be scheduled online:
 - Reading and Writing: <https://www.michigan.gov/mcoles/standard-training/testing/reading-and-writing-test>
 - Physical Fitness Test: <https://www.campusce.net/kvcclaw/course/course.aspx?catId=26>

➤ Application deadline : **June 5, 2025** Requires an appointment with Tracy Williams 269.353.1275

➤ Background investigation

➤ Interview with Interview Board

➤ Medical exam to include drug screen

➤ Deposit of \$500 due upon acceptance to the Academy to reserve spot in Academy

➤ Uniform fittings: Phoenix Safety Outfitters - Time/Date TBD

➤ Day 1 of ¹ Academy: Monday, August 11, 2025