

Steps to Apply for the Michigan Indian Tuition Waiver Program at Kalamazoo Valley Community College **Revised July 2011**

Students interested in attending KVCC, must take the following steps to qualify for the Michigan Indian Tuition Waiver program.

1. Complete an Admissions Application to the College.
2. Read the Michigan Indian Tuition Waiver Application Instructions (<http://www.michigan.gov/mdcr/0,1607,7-138--240889--,00.html>) provided by the Michigan Department of Civil Rights.
3. You must submit the Michigan Indian Tuition Waiver Application (<http://www.michigan.gov/mdcr/0,1607,7-138--240889--,00.html>) to your Tribal Enrollment Department who will be certifying that you are ¼ or more Native American blood quantum and are a certified member of a Federally recognized Tribe.
4. You will need to submit with your application, a photocopy of your Michigan Driver's License or State issued Michigan Identification Card **and** a photocopy of your Tribal ID.
5. The Michigan Department of Civil Rights will review your application and prepare a verification letter which will be sent to you and KVCC.
6. Complete a KVCC Financial Aid Intent Form for each semester you are applying for this waiver (indicating you are applying for the State Indian Tuition Waiver). This is available in the Financial Aid Office or can be downloaded from our website at www.kvcc.edu/finaid , then go to Download Forms.
7. Once the Financial Aid Office receives verification from the Michigan Department of Civil Rights and your KVCC Financial Aid Intent Form, you will be awarded the Michigan Indian Tuition Waiver. This will pay for your tuition. You are responsible for any fees associated with your classes.

For additional information regarding this program, please contact the Financial Aid Office at 269.488.4340.