MINUTES OF PLANNING MEETING
BOARD OF TRUSTEES
KALAMAZOO VALLEY COMMUNITY COLLEGE

A Planning meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, October 9, 2007 at the KVCC Michigan Technical Education Center, 7107 Elm Valley Drive, Kalamazoo, Michigan in Conference Room C1420-2. The meeting was convened at 5:30 p.m. by Vice Chairman Miller who led the meeting in Chairman Patton’s absence.

ROLL CALL

Present: Trustees Gustas, Miller, Oberlin, Schauer, Whitten (arr. At 5:45 p.m.) and Young
Marilyn J. Schlack, President
Michael Collins, President’s Office
Patricia Niewoonder, Recording Secretary

Excused: Trustee Patton

APPROVAL OF AGENDA

It was MOVED by Trustee Gustas, SECONDED by Trustee Oberlin and CARRIED that the agenda be approved as submitted.

CONSENT AGENDA

It was MOVED by Trustee Whitten and SECONDED by Trustee Gustas that the Consent Agenda Items for the month of October 2007 which includes the Secretary’s Report, the Treasurer’s Report, and the Curriculum Report be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting. After a brief discussion, the motion CARRIED.

PUBLIC PARTICIPATION

There was no one present who desired to address the Board.

BOARD MONITORING REPORTS

Report on Academic Assessment

Bruce Kocher, vice president for academic services, Dennis Bercht, dean of arts and sciences, and Deb Bryant, geology faculty member, presented a report on the college’s progress regarding academic assessment and in preparation of the College’s assessment report to be submitted to the Higher Learning Commission of Colleges and Schools in January 2009. It
was reported that Dennis Bertch and Deb Bryant also serve as co-chairs of the general studies assessment team and that all of the divisions in general studies have an assessment plan in place.

**Report on Institutional Security**

Several members of the Crisis Management Council, including Mike Collins, vice president for college relations, Jeff Donovan, director of facilities and construction management services, Bruce Kocher, vice president for academic services, and Terry Hutchins, vice president for information technology, presented a report on the college’s security measures and shared plans for additional security measures. They also reported that our emergency site plans have been evaluated, updated, and are currently undergoing further review to provide a more coordinated response by local, state and federal law enforcement agencies as needed.

**ACTION ITEMS**

**Second Reading of BP 301, People Treatment**

It was MOVED by Trustee Gustas, SECONDED by Trustee Oberlin and CARRIED that upon the recommendation of the President, and here presented for a second reading, Board Policy 301, *People Treatment*, be amended.

**First Reading of BP 100, Board Bylaws**

President Schlack briefly reviewed changes in State election law which necessitated amending the Board Bylaws in order to be in compliance with the new law.

It was MOVED by Trustee Gustas, SECONDED by Trustee Young and CARRIED that upon the recommendation of the President, and here presented for a first reading, Board Policy 100, *Board Bylaws*, be submitted for revision.

**OTHER ITEMS**

The President distributed an updated calendar of events, and Trustee Gustas shared a report on the MCCA meeting she attended last week. Key topics at the meeting included: the State budget challenges, the applied baccalaureate initiative, changes to the school employees’ retirement system, and an overview of an initiative to allow community colleges to bond for specific economic development training programs.
FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

The President mentioned that the Board may need to look at different revenue sources, including fees, to help offset the continued erosion of our state aid, as well as changes in programs and services to better maximize our resources. It was agreed that the Board Budget Committee would be convened to look at various revenue options and that these topics can be discussed in more detail at a future planning meeting.

ADJOURNMENT

It was MOVED by Trustee Gustas, SECONDED by Trustee Young and CARRIED to adjourn the meeting. Acting Chairman Miller declared the meeting adjourned at 7:21 p.m.