MINUTES OF PLANNING MEETING
BOARD OF TRUSTEES
KALAMAZOO VALLEY COMMUNITY COLLEGE

A Planning meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, February 10, 2009 at the KVCC Groves Campus, 7107 Elm Valley Drive, Kalamazoo, Michigan in Conference Room C1410-1.

In Chairman Patton’s absence, Vice Chairman Miller convened the meeting at 5:30 p.m.

ROLL CALL

Present: Trustees Gustas, Miller, Oberlin, Schauer, Whitten, and Young
Marilyn J. Schlack, President
Michael Collins, Vice President for College and Student Relations
Patricia Niewoonder, Recording Secretary

Guests: Lauren Beresford, Dennis Bertch, Sandy Bohnet, Steve Cannell, Laura Cosby, James DeHaven, and Amy Louallen

Excused: Trustee Patton

APPROVAL OF AGENDA

It was MOVED by Trustee Gustas, SECONDED by Trustee Young and CARRIED that the agenda be approved as presented.

CONSENT AGENDA

It was MOVED by Trustee Whitten, SECONDED by Trustee Schauer and CARRIED that the Consent Agenda Items for the month of February 2009 which includes the Secretary’s Report, the Treasurer’s Report, the Personnel Report, and the Sabbatical Leave Report be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

There was no one present who desired to address the Board.

BOARD MONITORING REPORTS

Managing Our Enrollment
President Schlack introduced the co-chairs of the five “Managing Our Enrollment” committees who presented status reports on the progress toward the Board’s goals.
Curriculum and Program Review Committee
Dennis Bertch, associate vice president for academic services, shared a brief overview the progress toward the committee's goals and the efforts to improve the scheduling process and the curriculum/review development process.

Human Resources Committee
Sandy Bohnet, vice president for human resources, and Amy Louallen, human resources manager, reviewed the work of the subcommittees and on the development of training opportunities to help employees better understand their strengths.

Recruitment and Communications Committee
Mike Collins, vice president for student and college relations, and Jim DeHaven, vice president for economic and business development, summarized the progress of the branding initiative.

Retention Committee
Mike Collins and Laura Cosby, director of student success center, highlighted some of the assessment initiatives being implemented that will be part of the measures of student success.

Research Committee
Lauren Beresford, director of operations/M-TEC, and Steve Cannell, director of planning and research, reported that the committee is looking at various data that measure student success and reviewing patterns and changes in the data over time.

OTHER ITEMS

The President reviewed the calendar of upcoming events, reminded the Board that the inauguration of the wind turbine is scheduled for February 18 at 9 a.m., and reported on some new training opportunities that will be announced next week. The Board discussed the dire financial picture and agreed that the Board Budget committee will need to schedule a time to meet before the next Board meeting to begin discussing the FY 2010 budget. Trustee Whitten mentioned some of the activities happening at the Museum.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

It was MOVED by Trustee Schauer, SECONDED by Trustee Gustas and CARRIED to adjourn the meeting. Acting Chairman Miller declared the meeting adjourned at 6:50 p.m.

Anna Whitten, Secretary

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Susan L. Miller, Acting Chairman     Patricia Niewoonder, Rec. Sec.