MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
KALAMAZOO VALLEY COMMUNITY COLLEGE

A regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, June 9, 2009 at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in Conference Room 4380.

Chairman Patton convened the meeting at 5:30 p.m. and led everyone in the reciting the Pledge of Allegiance.

ROLL CALL

Present: Trustees Gustas, Oberlin, Miller, Patton, Schauer, Whitten and Young
Marilyn J. Schlack, President
Sandy Bohnet, Vice President for Human Resources (arrived at 6:30)
Michael Collins, Vice President for Student & College Relations
Patricia Niewoonder, Recording Secretary
Craig Martin, Legal Counsel

MEMBERS’ TIME

The Board discussed items of general interest, reviewed a list of calendar items, confirmed attendance at the July 22 Board planning meeting, and noted the need to move forward on expanding the parking lot at the Texas Township Campus.

At 6:20 p.m., the Chairman recessed the meeting, indicating that the Board would reconvene in the Paul D. Jackson Board Room 3366 at 6:30 p.m.

The Chairman reconvened the meeting at 6:30 p.m.

APPROVAL OF AGENDA

It was MOVED by Trustee Gustas, SECONDED by Trustee Miller and CARRIED that the agenda be approved as presented.

PUBLIC HEARING – PROPOSED 2009-2010 BUDGET

At 6:31 p.m., Chairman Patton declared the Public Hearing on the Kalamazoo Valley Community College 2009-2010 Proposed Budget open and called on President Schlack for a report on the publication of Notice of Hearing.

President Schlack reported that Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2009-2010 budget prior to its final adoption. In accordance
with the statutes, notice of this public hearing was published in the *Kalamazoo Gazette*, a newspaper of general circulation within the community college district, and copies of the proposed budget have been available at the Office of the President for inspection by the public. Copies of the proposed budget are available for any persons present who desire to have a copy.

Treasurer Oberlin presented the proposed 2009-2010 budget, and then the Chairman invited questions relative to the budget. There being no further discussion, the Chairman declared the Public Hearing for the Kalamazoo Valley Community College 2009-2010 Proposed Budget closed at 6:33 p.m.

**CONSENT AGENDA**

It was MOVED by Trustee Whitten, SECONDED by Trustee Miller and CARRIED that the Consent Agenda Items for the month of June 2009 which includes the Secretary’s Report, the Treasurer’s Report, and the Personnel Report be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

**PUBLIC PARTICIPATION**

John Gisler, a local citizen and also a representative of *Kalamazoo Citizens for a Responsible Government*, spoke on the need for transparency of governmental agencies and for these agencies to have board meeting minutes, agendas, budgets and other financial information on their website, and he distributed a letter to the Board which summarized his remarks. The Board thanked Mr. Gisler for his remarks.

**INFORMATION ITEMS**

**KVCC Foundation Board of Advisors’ Report**

Trustee Young, Board liaison to the KVCC Foundation Board, reported on the recent meeting of the KVCC Foundation Board. The Board heard a report the Foundation’s endowment, approved several grants to the College and to the Museum, and received an update on the Foundation’s annual dinner.

**President’s Report**

The President reviewed the summer and fall 2009 enrollment reports, noting the large enrollment increases anticipated for fall. She also reported that the State’s Joint Capital Outlay Committee approved KVCC’s capital outlay project of which 50 percent of the cost of the project is being funded by the State.

**ACTION ITEMS**
Proposed 2009-2010 Budget

It was MOVED by Trustee Oberlin and SECONDED by Trustee Gustas that the General Appropriations Act Resolution be adopted.

General Appropriations Act Resolution

WHEREAS, the Board of Trustees in accordance with applicable law has authorized and directed the President to prepare a proposed budget for the 2009-2010 fiscal year; and

WHEREAS, copies of the proposed budget have been available to the public in the Office of the President of the College since June 2, 2009; and

WHEREAS, the Board has on this date held a public hearing on its proposed budget pursuant to a Notice of Public Hearing published in the Kalamazoo Gazette, a newspaper of general circulation within the Community College District; and

WHEREAS, the Board is required by law to adopt its budget prior to the beginning of the next ensuing fiscal year;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The proposed 2009-2010 budget, as submitted, is hereby adopted as the budget of the Kalamazoo Valley Community College District for the fiscal year beginning July 1, 2009.

2. Of the total revenues and unappropriated fund balances estimated to be available for appropriations in the General Fund; Designated Fund, Plant Development Fund, Plant Renewals, Modifications and Replacement Fund (College); Debt Service Fund, Auxiliary Services Fund, and Museum Plant Renewals, Modifications and Replacement Fund (Museum) for the 2009-2010 fiscal year, the Board hereby appropriates the following amounts; namely, General Fund, $52,581,900; Designated Fund, $3,111,698; Plant Development Fund (College), $11,943,900; Plant Renewals, Modifications and Replacement Fund (College), $1,944,263; Auxiliary Services Fund, $8,103,430; Plant Development Fund (Museum), $18,000; and Plant Renewals, Modifications and Replacement Fund (Museum), $1,987,460; which amounts may be expended for the purposes more fully set forth in the budget as adopted.

3. A true copy of the budget as adopted shall be attached to and made a part of the official minutes of this meeting.

The resolution was declared adopted by the following roll call vote:

AYES: 7  NAYS: 0  ABSENT: 0  ABSTENTIONS: 0

Sec. Init. _____
Establishment of Millage for 2009-2010 Levy

It was MOVED by Trustee Gustas and SECONDED by Trustee Miller that the resolution for the establishment of the millage for the 2009-2010 levy be adopted.

Levy Resolution

WHEREAS, the Board has adopted a budget for the 2009-2010 fiscal year in order to adequately fund the educational program of the Community College District; and

WHEREAS, the Board is required by law to determine the total taxes required by the 2009-2010 fiscal year and to certify the approved tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township in which territory of the Community College District is situated within the time provided by law; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A total of 2.8135 mills shall be levied in 2009 on all property within the Community College District for general operating purposes.

2. The President of the College, or her designee, is authorized and directed to certify the tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township situated within the Community College District in the manner and time provided by law.

3. It is hereby certified pursuant to Act 35, 1979 Michigan Public Acts, as amended, that the requested millage had been reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution, as amended.

The resolution was declared adopted by the following roll call vote:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

Renewal of Membership in the Michigan Community College Association

It was MOVED by Trustee Miller, SECONDED by Trustee Whitten and CARRIED that membership in the Michigan Community College Association for 2009-2010 be renewed and that the invoice in the amount of $21,014.00 be paid.

It was MOVED by Trustee Schauer, SECONDED by Trustee Young and CARRIED that Trustee Gustas be appointed KVCC’s Trustee Director to the MCCA Board of Directors for 2009-2010, that Trustee Miller be appointed Alternate Director, and that President Schlack be appointed President Director.
Recommending for Police Academy Fees

It was MOVED by Trustee Young, SECONDED by Trustee Whitten and CARRIED that upon the recommendation of the President the registration fee for the **Police Academy** be authorized in the amount of $5,500 per student effective July 1, 2009.

**CLOSED SESSION TO DISCUSS LEGAL ISSUES**

It was MOVED by Trustee Gustas and SECONDED by Trustee Miller that the Board recess the regular meeting and go into a closed session to discuss legal issues.

The motion CARRIED by the following ROLL CALL vote:

- **AYES:** 7
- **NAYS:** 0
- **ABSENT:** 0
- **ABSTENTION:** 0

At 6:45 p.m., the regular meeting was recessed and the Board moved into a closed session.

At 7:05 p.m., the regular meeting was reconvened.

**OTHER ITEMS**

No additional items were shared.

**FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS**

No additional items were discussed.

**ADJOURNMENT**

It was MOVED by Trustee Young, SECONDED by Trustee Schauer and CARRIED to adjourn the meeting. Chairman Patton declared the meeting adjourned at 7:07 p.m.

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Anna Whitten, Secretary

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Jeffrey E. Patton, Chairman

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Patricia Niewoonder, Rec. Sec.