MINUTES OF PLANNING MEETING
BOARD OF TRUSTEES
KALAMAZOO VALLEY COMMUNITY COLLEGE

A Planning meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, December 8, 2009 at the KVCC Groves Campus, 7107 Elm Valley Drive, Kalamazoo, Michigan in Conference Room A1025.

Chairman Patton convened the meeting at 5:30 p.m.

ROLL CALL

Present: Trustees Miller, Oberlin, Patton, Schauer, Whitten, and Young
Marilyn J. Schlack, President
Michael Collins, Vice President for College and Student Relations
Patricia Niewoonder, Recording Secretary

Excused: Trustee Gustas

Guests: Louise Anderson, Lauren Beresford, Dennis Bertch, Sandy Bohnet, Steve Cannell, Ken Colby, James DeHaven, Terry Hutchins, Kathy Johnson, Bruce Kocher, Amy Louallen

APPROVAL OF AGENDA

It was MOVED by Trustee Young, SECONDED by Trustee Miller and CARRIED that the agenda be approved as presented.

PUBLIC HEARING

At 5:30 p.m., Chairman Patton stated that the public hearing on the establishment of a Law Enforcement Agency by Kalamazoo Valley Community College is now open and asked if there was anyone present who wished to address the Board. No one desired to make any comments. Chairman Patton declared the public hearing closed at 5:31 p.m. and announced that a second public hearing is scheduled for Tuesday, December 15, 2009 at 5:00 p.m.

CONSENT AGENDA

It was MOVED by Trustee Whitten, SECONDED by Trustee Oberlin and CARRIED that the Consent Agenda Items for the month of December 2009 which includes the Secretary’s Report, the Treasurer’s Report, the Personnel Report, the Graduation Report, and the Modification of the Budget for FY 2010 be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

There was no one present who desired to address the Board.
BOARD MONITORING REPORTS

Managing Our Enrollment

- Retention and Curriculum Review Sub-Committee
  Dennis Bertch, associate vice president for academic services, Bruce Kocher, vice president for academic services, and Mike Collins, vice president for student and college relations, summarized the goals of the committee to enhance student success and retention through the implementation of course placement guidelines, enforcement of prerequisites, and the development and implementation of a college-readiness model. The sub-committee’s goal is to have a plan in place by fall 2010.

- Research Committee
  Lauren Beresford, director of operations/M-TEC, and Steve Cannell, director of planning and research, reported that the research committee has developed a mechanism to collect student goals so that the college has a better understanding of student success based on their goals. A pilot project to collect student goals will be completed in winter 2010 with plans to implement it institution-wide in fall 2010. In addition, the committee has been evaluating data provided by the College’s participation in a nationwide Community College Benchmark project.

Governmental Relations Update

Kathy Johnson, executive director for governmental relations, shared an overview of an informational piece she has developed to present to legislators and with other collaborating community colleges or potential funding agencies to give them a better understanding of the wealth of services and programs offered by KVCC as well as the financial challenges it is facing.

ACTION ITEMS

Resolution for the Kalamazoo Valley Community College Approving Conveyance of Property and an Amendment to the Lease for the Arcadia Commons Campus Phase II

It was MOVED by Trustee Young and SECONDED by Trustee Oberlin that the resolution of the Board of Trustees of Kalamazoo Valley Community College Approving Conveyance of Property and an Amendment to the Lease for the Arcadia Commons Campus Phase II be adopted and that a copy of the resolution be attached to and made a part of the official minutes of the meeting. The resolution was declared ADOPTED by the following roll call vote:

AYES: 6   NAYS: 0   ABSENT: 1   ABSTENTIONS: 0

Recommendation for Emeritus Status

It was MOVED, by Trustee Oberlin, SECONDED by Trustee Miller and CARRIED that upon the recommendation of the President Emeritus Status be granted to Sandra Barker effective December 31, 2009.
OTHER ITEMS

Trustee Whitten read a letter of thanks from Carol Mallinson for being granted Emeritus Status by the Board.

Trustee Schauer reported that a new company is being formed in Kalamazoo to develop a waste heat recovery system and that a press conference will be held in January to which the Board will be invited. He said that the new company will have the potential for training opportunities for the College.

President Schlack distributed and reviewed the calendar of events and reminded the Board that graduation is scheduled for December 20 and that the Board Breakfast is scheduled for January 8. She also mentioned the possibility of rescheduling the regular January Board meeting.

Jim DeHaven reported that the College’s wind energy center is continuing to get inquiries and visitors from individuals and companies from around the world.

Mike Collins reported that the College is evaluating the possibility of installing wind and solar powered lights in our new parking lot.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

It was MOVED by Trustee Miller, SECONDED by Trustee Young and CARRIED to adjourn the meeting. Chairman Patton declared the meeting adjourned at 6:24 p.m.

Anna Whitten, Secretary

Jeffrey E. Patton, Chairman

Patricia Niewoonder, Rec. Sec.