MINUTES OF PLANNING MEETING
BOARD OF TRUSTEES
KALAMAZOO VALLEY COMMUNITY COLLEGE

A Planning meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, April 13, 2010 at the KVCC Groves Campus, 7107 Elm Valley Drive, Kalamazoo, Michigan in Conference Room A1025.

Chairman Patton convened the meeting at 5:30 p.m., and in Trustee Whitten’s absence at the beginning of the meeting, appointed Trustee Gustas as acting secretary.

ROLL CALL

Present: Trustees Gustas, Miller, Oberlin, Patton, Schauer, Whitten (arr. at 6:04 p.m.) and Young
Marilyn J. Schlack, President
Michael Collins, Vice President for College and Student Relations
Patricia Niewoonder, Recording Secretary

Guests: Dennis Bertch, Sandy Bohnet and Louise Anderson

APPROVAL OF AGENDA

It was MOVED by Trustee Schauer, SECONDED by Trustee Young and CARRIED that the agenda be approved as presented.

CONSENT AGENDA

It was MOVED by Trustee Gustas, SECONDED by Trustee Young and CARRIED that the Consent Agenda Items for the month of April 2010 which includes the Secretary’s Report, the Treasurer’s Report, the Sabbatical Leave Report, the Modification of the Budget for FY 2010, and the Graduation Report be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

Mr. John Gisler, representing the Kalamazoo Tax Payer Coalition, spoke to the Board regarding transparency of College information and requesting more information be put online.

BOARD MONITORING REPORTS

Managing Our Enrollment

- Retention/Curriculum and Program Review Subcommittee – Dennis Bertch, associate vice president for academic services, reported that the committee visited Washtenaw Community College to review WCC’s assessment strategies and they have developed a template for transitional...
Institutional Planning Reports
- **Financial Forecasting & Analysis** – Louise Anderson, vice president for finance and business, reported that this committee has identified a computer modeling tool to help with forecasting for the college’s revenues and expenditures. The committee has also identified specific financial ratios that will be able to compare KVCC to national standards as well as to other community colleges in the state with comparisons by year. She reported that data for the ratio analysis will be loaded into the College scorecard by the end of June.
- **Branding Update** – Mike Collins, vice president for college and student relations, shared an update on the progress toward the implementation of the College’s new brand throughout the college.
- **Construction Project Update** – Mike Collins presented a brief update on the construction project on the Texas Township Campus, noting that the project is on schedule and coming in within budget.

**ACTION ITEMS**

**Recommendation for Renewal of Membership to ACCT**

It was MOVED by Trustee Gustas, SECONDED by Trustee Miller and CARRIED that the KVCC Board of Trustees renew membership in the Association of Community College Trustees for fiscal year 2010-11 and that dues in the amount of $5,274.00 be paid.

It was MOVED by Trustee Gustas, SECONDED by Trustee Schauer and CARRIED that Trustee Oberlin be appointed voting representative to ACCT for fiscal year 2010-11 and that Trustee Young be appointed alternate.

**Recommendation for Emeritus Status**

It was MOVED by Trustee Young, SECONDED by Trustee Miller and CARRIED that, upon the recommendation of the President, *Emeritus Status* be granted to Helen Palleschi, Marie Rogers, and Fred Toxopeus upon their respective retirements from Kalamazoo Valley Community College.

**CLOSED SESSION TO DISCUSS NEGOTIATIONS**

It was MOVED by Trustee Schauer and SECONDED by Trustee Young that the Board recess the regular meeting and go into a closed session to discuss negotiations.

The motion CARRIED by the following ROLL CALL vote:

| AYES: 7 | NAYS: 0 | ABSENT: 0 | ABSTENTIONS: 0 |

The Board recessed the open meeting at 6:08 p.m.

Sec. Init.  [Signature]
The open meeting was reconvened at 6:23 p.m.

It was MOVED by Trustee Miller, SECONDED by Trustee Schauer and CARRIED that the President be authorized to accept the invitation of the Kalamazoo Valley Community College Faculty Association to begin negotiations to extend the contract for the period beginning June 1, 2010. The Board agreed that President Schlack and Sandy Bohnet, vice president for human resources, will be at the negotiating table for the Board.

OTHER ITEMS

Trustee Gustas mentioned she attended the annual Phi Theta Kappa awards luncheon where two KVCC students were recognized for their achievements.

The President briefly reviewed the calendar of events, specifically mentioning the upcoming graduation ceremonies for the College, the wind academy and police academy. She also reminded the Board that the annual Opportunities for Education dinner is scheduled for May 12, 2010 and the Focus Program luncheon is April 16.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

It was MOVED by Trustee Gustas, SECONDED by Trustee Miller and CARRIED to adjourn the meeting. Chairman Patton declared the meeting adjourned at 6:29 p.m.

Mary Gustas, Acting Secretary

Jeffrey Patton, Chairman

Patricia Niewoonder, Rec. Sec.