To: Cabinet, Archives  
From: Patricia Niewoonder  
Subject: Minutes of February 12, 2008 Cabinet Meeting  
Date: February 12, 2008

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Kocher, and Niewoonder

Members Absent: Schlack

**TBO Discussion**  
a. Personnel items:  
   o Reported that two peer leader positions, both part-time and replacement, will be filled and Chris Stroven has accepted the vacant counseling position and will begin this week.  
b. Reality Check – no items reported.  
c. Kudos! – no items shared.  
d. Other TBO Items – None.

**Approval of Minutes**  
The minutes of the February 5, 2008 meeting were approved as submitted.

**Other**  
- Heard a brief report on the success of the text messaging system.  
- Received an FAQ sheet regarding internships.

**Other Discussion Items**  
- **Budget Discussion for FY 2009**  
  o Louise gave a brief update on the meeting with the Board Budget Committee.  
- **Development Education Team Report**  
  o Reported that the Developmental Education Team has met and will be sharing a report at a later date.  
  o In addition, it was reported several faculty members and a couple of the deans have been discussing developmental education and reviewing new software; recommendations as appropriate will be forthcoming.  
  o Briefly discussed the State’s new requirements for high school graduation which may have an impact on the types and qualifications of students coming to KVCC.
- **Continue Discussion on Charging of Fees**
  - Discussion postponed until next week.

- **Travel – the following travel items were reported for the record:**
  - Rick Ives and Matt Robinson will attend an MCOLES firearms meeting in Lansing, February 28.
  - Su Cutler along with a group of students will attend a Sign Language event in St. Clair, Michigan, February 23 – they will be using a college van.
  - Sheila Baiers will attend a Course Technology Conference in Nashville, Tennessee, March 12-14 – she will be applying for Fast Track Funds.
  - Natalie Patchell and Bill deDie will attend the Michigan Developmental Education Consortium meeting in Grand Rapids, April 10-11.

- **Grants**
  - No grants submitted for consideration.

**Next Meeting** - The next Cabinet meeting is scheduled for Tuesday, February 19, 2008 at 8:30 a.m. in the Board Room.