To: Cabinet, Archives  
From: Patricia Niewoonder  
Subject: Minutes of April 15, 2008 Cabinet Meeting  
Date: April 15, 2008

Members Present: Anderson, Bertch, Bohnet, Cannell, DeHaven, Hutchins, Kocher, Niewoonder and Schlack

Members Absent: Collins

TBO Discussion

a. Personnel items:
   o One part-time lab assistant position in respiratory care and a full-time adjunct position in for training and development were authorized to move forward.
   o Agreed to begin posting faculty positions for the fall semester.
   o Reported that interviews for the director of libraries position will be finalized this week.

b. Reality Check – no reality check items reported.

c. One Kudo! was shared regarding the start-up of the registration for the fall semester.

d. Other TBO Items – mentioned an upcoming workshop on “building a strength-based campus” scheduled at the end of June and heard an update on upcoming changes in the employee selection process.

Approval of Minutes
The minutes of the April 8, 2008 meeting were approved as submitted.

Other

- Distributed an ITG proposal for the establishment of international-intercultural education center at KVCC. This will be on the agenda for review by the Cabinet at next week’s meeting.
- Heard about a wind turbine being erected in Muskegon.
- Received information regarding a position statement for community colleges’ opposition to proposed Senate bill 477 which would mandate changes in calculation of graduation rates.
- A report on healthcare employment trends for our region is being routed to the Cabinet.
Other Discussion Items

- **ITG Proposal for SSC/Student Strengths**
  - Postponed until next week.

- **Discussion About Outside Links on Our Web Pages**
  - Raised a concern about putting links to outside web sites on our web pages – what types should be put on and do they provide a benefit to our students?
  - It was agreed that the Web Council should discuss this issue and bring a recommendation to the Cabinet.

- **Follow Up from April 11 Planning Meeting**
  - Drafts of the minutes from the April 11 planning meeting and the three goals were distributed and briefly reviewed.
  - This will be discussed again next week as well as after the April 24 meeting.
  - Reviewed a draft memo regarding “open admissions” at KVCC – this memo will be added to our planning discussion items.

- **Travel – the following travel items were reported for the record:**
  - Sue Hollar and Nancy Vendeville will attend a math calculations workshop in Ypsilanti on May 17.
  - Ryan Cummings and Jim Dykema will attend a Siemens regional meeting in Dearborn, April 23.
  - Rick Ives and Larry Belen will attend the May 28-29 MCOLES directors’ conference in Traverse City.

- **Grants**
  - No new grants were submitted for consideration.

**Next Meeting** - The next Cabinet meeting is scheduled for Tuesday, April 22, 2008 at 8:30 a.m. in the Board Room.