

NEW STUDENT CHECKLIST



APPLICATION

Complete the application online at www.kvcc.edu/apply. The application is free and easy. You will receive your acceptance letter in the mail within one week. International applicants and those under the age of 16 should contact the Admissions, Registration and Records Office for special instructions regarding their admission to Kalamazoo Valley.



TESTING

ACT or COMPASS test scores are required to be on file prior to attending New Student Orientation and registering for classes. If you did not have your test scores sent to us when you originally took the ACT, you can have ACT submit your scores by going to www.actstudent.org (Kalamazoo Valley's ACT code is 2016). Allow 7-10 days for scores to be processed.

If you feel your ACT scores do not reflect your abilities, or you have not taken the ACT, you may take the COMPASS test. We require that you take the COMPASS test if your ACT scores are lower than 13 in Writing, 12 in Reading or 13 in Math. The COMPASS test is offered in the Kalamazoo Valley Testing Center, Room 2210 on the Texas Township Campus. If you have any questions, please contact the Testing Center at [269-488-4235](tel:269-488-4235).



START THE FINANCIAL AID PROCESS

The Financial Aid Office provides numerous options for assisting students with the costs associated with attending Kalamazoo Valley. These options include grants, scholarships, work opportunities and loans to qualified students. It is important that students applying for financial aid complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov as soon as possible for the appropriate award year. Kalamazoo Valley's federal school code is [006949](https://www.fafsa.gov). If you have questions, please contact Kalamazoo Valley's Financial Aid Office at [269-488-4340](tel:269-488-4340).



ATTEND NEW STUDENT ORIENTATION

Orientation is required for all new students. At New Student Orientation, you will be introduced to the Kalamazoo Valley campus and services available to you. Counselors will explain programs of study and will demonstrate how to search and register for classes online. You will have the opportunity to select your first semester of classes. Orientation lasts 3½-hours. Be sure to register for a date that best fits your schedule as you must attend the entire orientation. Please call the Student Success Center at [269.488.4040](tel:269.488.4040) to register for New Student Orientation at the Texas Township Campus or [269.373.7834](tel:269.373.7834) to attend a one-on-one orientation at our downtown campus.



REGISTER FOR CLASSES

Visit www.kvcc.edu/myvalley to register for classes. Registration for Summer begins in March, for Fall in April, and Winter registration begins in October. Note: New students attending college for the first time must be registered prior to the first week of class.



PAY FOR CLASSES

There are options. You can pay in person at our Pay Station, make prior arrangements through the Financial Aid Office, or pay online with a credit card at www.kvcc.edu/pay. Be sure to pick up your student ID by visiting the Student Service Center once classes begin.

Kalamazoo**VALLEY**TM
community college

269.488.4100 / www.kvcc.edu

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