

Employer On-Campus Recruiting Visit Form

Company Name: _____ Company Representative: _____

Phone Number: _____ Date of Visit: _____

Thank you for visiting Kalamazoo Valley Community College! While you are recruiting at Kalamazoo Valley, please keep track of a few numbers in order to help us keep track of the success of on-campus recruiter visits.

Please keep track of the following:

Number of Kalamazoo Valley students who stopped at your table (estimates are sufficient): _____

Number of Kalamazoo Valley students who applied/gave your company their information: _____

When your scheduled visit is complete, please return this sheet to the Student Service Desk located near the bookstore before you leave.

We would also like to know the number of Kalamazoo Valley students who are interviewed by your company, as well as the number of students hired by your company. We understand that this information may take time to collect. A member of our staff will follow up with the recruiter one month after the date of the visit.

Please contact Mary McConnell in Student Employment Services with any questions at 269-488-4046.

This section to be completed by Student Employment Services

Follow up date: _____

Number of Kalamazoo Valley students interviewed by the company: _____

Number of Kalamazoo Valley students hired by the company: _____