

**Computer Support Technician
Internship Learning Objectives**

Student Intern: _____ Internship Site: _____

Working with your supervisor, choose from the following learning objectives OR submit others, which are specific to the position or internship assignment:

- Install and configure RAM and memory drivers, floppy and hard disk drives, CD-ROM drives, sound and modem cards, scanners, and network cards.
- Identify and create program flowcharts
- Code and execute programs using QBASIC programming language
- Document a problem and necessary information for program coding and operation
- Analyze and design programs in Visual Basic
- Write programs, create menus and write code for database programs
- Design and implement a microcomputer information system using a PC based language.
- Document, design, develop and implement a new business system
- Install, configure and troubleshoot basic networking hardware peripherals and protocols
- Manage and configure PC Operating systems
- Configure workstation software, create network shells, set up users on system, and implement network printing.
- Manage and troubleshoot Windows 2000 and XP
- Install, share and manage printers on a network
- Demonstrate the use of commonly used DOS and Linux operating system commands
- Other: _____
- Other: _____

To receive Credit at the end of the semester, I agree to submit the following:

1. Final Summary Portfolio
 - Written overview (minimum of 2-3 pages typed) of your internship experience including challenges you faced and how you overcame them, results of your work, reaction to your performance from other team members, description of business relationships with co-workers, and how your work benefited the company.
 - Descriptions, samples and examples of the projects and tasks completed during your internship based on your list of learning objectives.
2. Supervisor Evaluation Form (provided to the supervisor by the Internship Coordinator).

Student Signature

Date