

# 2013 CAMPUS SAFETY AND SECURITY REPORT

Department of Public Safety 

Kalamazoo**VALLEY**<sup>™</sup>  
community college





# TEXAS TOWNSHIP CAMPUS

# KALAMAZOO VALLEY COMMUNITY COLLEGE TEXAS TOWNSHIP CAMPUS

## **Campus Security and Crime Awareness - 2012 Report for KVCC**

As required by the Crime Awareness and Campus Security Act of 1990, and updates included in the 1992 amendments to the Higher Education Act, this report details College security procedures and practices and statistics concerning specific types of crimes. This information is being published for the benefit of all current employees and students. Applicants for employment may obtain a copy of this report from the Human Resources Office-room 3230. Prospective students may obtain a copy of this report from the Public Safety Office-room 5120, Admissions Office-room 4550, Counseling Office-room 9301, Student Service Center, and Arcadia Commons Campus Information Desk.

## **Preparing the Annual Security Report**

The college Public Safety Department prepares this annual Crime Statistics report to comply with the Clery disclosure of campus security policy and crime statistics act. The report is prepared by the Director of Public Safety and his staff. The report is prepared in cooperation with area law enforcement as well as the KVCC employees in the following positions, President, Campus Safety Department, V.P of Academics, V.P. for Information Technology & Admin. Services, Dir of Admissions, Registration and Records, Director of Financial Aid, Director of Student Success, Director of Facilities, Director of the Police Academy, Director of Nursing, Director of Dental Hygiene, Dean of Liberal Arts, Dean of Health & Public Services, Dean of Math & Science, Dean of Business and Industrial Trades, Assistant Dean Arcadia Commons, Director of Athletics & Student Relations Coordinator, Registrar, Academic Advisor Counselor, Admission Advisor, Financial Aid Advisor, V.P. of Human Resources, Athletic Coaches. The information is collected and made available to all students and employees of the College.

As an introduction to this report, Board Policy on campus security and crime awareness is cited: "Kalamazoo Valley Community College will make all reasonable efforts to maintain a campus environment which is safe and lawful.

To that end, the President of Kalamazoo Valley Community College shall establish, promulgate and enforce policies which are designed to promote the awareness of campus security policies, the prevention of crimes on campus and provide for the prompt reporting and response to criminal actions or other emergencies occurring on campus.

The policies shall be in compliance with applicable state and federal law, including but not limited to the Federal Crime Awareness and Campus Security Act of 1990,



and updates included in the 1992 amendments to the Higher Education Act, and shall be annually published and distributed to all current students and employees and to any applicant for enrollment or employment upon request.”

## **How to Report a Crime**

Kalamazoo Valley Community College’s Public Safety Office is located in room 5120 on the Texas Township Campus. The phone number for the Public Safety Office is 269.488.4575. Public Safety personnel are on duty 24 hours a day, seven days a week at the Texas Township Campus. Criminal actions or emergencies occurring on campus should be reported to Public Safety. Reports will be reviewed by the Director of Public Safety and shared with the Kalamazoo County Sheriff’s Department if appropriate. All crimes should be reported to Public Safety in an accurate and timely manner.

If you are the victim of a crime and do not want to pursue action within the criminal justice system, you may want to consider making a confidential report. With your permission the Public Safety Department can still file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others.



In case of an emergency KVCC Public Safety may be contacted using the Blue “Emergency Phones” which are located outside at all campuses. They may also be contacted using the Red “Emergency Phones” which are located on the interior of all campuses.

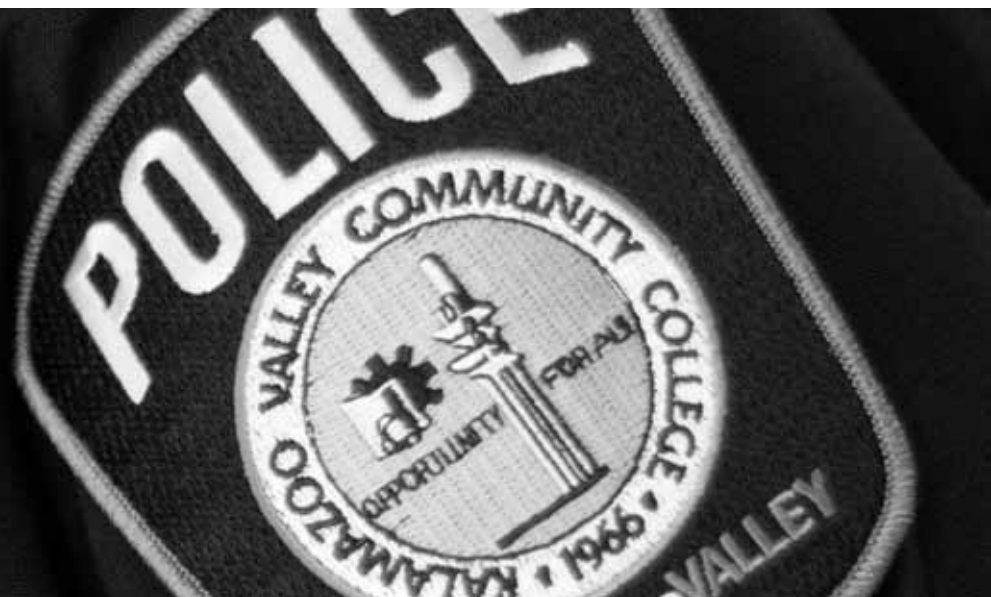
## **Security and Access to Campus**

All public areas of the Texas Township Campus are accessible to students, employees and the general public during the College’s normal hours of operation. Campus buildings are locked at the conclusion of normal operating hours. Campus buildings and grounds are patrolled routinely throughout each 24 hour period. Public Safety personnel have the authority to enforce traffic and parking ordinances, as well as State Laws, on the Texas Township Campus

KVCC Public Safety is made up of both Police Offices and Security Officers. The campus Police Officers have complete authority under State law to investigate all crimes, traffic offences, non-criminal matters and make arrest when appropriate. Public Safety has a written memorandum of understanding with the State Police who will assist with the investigation of any major crime that occurs on campus property. We also have a good relationship with the Kalamazoo County Sheriff’s Department who also assist. A combination of Police Officers and Security Offices provide a 24 hour patrol.

Kalamazoo Valley Community College strives to keep the college properties clean and well lit. The placement of cameras assist in monitoring the safety of students while on campus. KVCC does not own or operate any type of housing facilities.





Throughout the year, articles appear in the student newspaper and communications are sent to employees advising students and staff of the services provided by the Public Safety Office, e.g., campus escort services. Common sense tips relating to personal safety and the security of personal belongings are communicated. Formal programs are not in place which address individual security, security of others, and prevention of crimes including sexual assaults.

The Crime Awareness and Campus Security Act of 1990 requires the College to report statistics concerning the occurrence on campus of the following criminal offenses reported to campus security authorities or local police agencies for each calendar year as required by the Cleary Act of 1998.

This report addresses only the Texas Township Campus.

### **Offsite Monitoring of Groups**

Monitoring of offsite organizations for Criminal Activity: The College's general activities held off campus are monitored by faculty or staff during that particular event. The College has no dormitories, fraternities, and sororities or any type of housing.

# KALAMAZOO VALLEY COMMUNITY COLLEGE

## PUBLIC SAFETY DEPARTMENT CRIME REPORT

Criminal Offenses - TTC	2010	2011	2012
<b>On-Campus</b>			
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sexual Offenses - Forcible	1	0	0
Sexual Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	1	0	0
Burglary	0	0	0
Motor Vehicle Theft	1	0	0
Arson	1	0	0
Hate Crimes	0	0	0
<b>Non-Campus Buildings</b>			
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sexual Offenses - Forcible	0	0	0
Sexual Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes	0	0	0
<b>Public Property</b>			
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sexual Offenses - Forcible	2	0	0
Sexual Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	1	0	0
Arson	0	0	0
Hate Crimes	0	0	0



Arrests - TTC	2010	2011	2012
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### Arrests - Main Campus

Illegal Weapons Possession	3	0	0
Drug Abuse Violations	2	0	5
Liquor Law Violations	1	0	0

### Arrests - Non-Campus Buildings

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Public Property

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	1	1

Disciplinary Actions - TTC	2010	2011	2012
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### On-Campus

Illegal Weapons Possession	0	1	0
Drug Abuse Violations	1	1	1
Liquor Law Violations	1	0	0

### Non-Campus Buildings

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Public Property

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

**Campus** - Includes all academic, administrative and athletic buildings on the main campus and all outdoor common areas on KVCC property.

**Non-Campus** - Includes all KVCC buildings not on the main campus.

**Public Property** - Streets and association sidewalks through and around campus.



## **Timely Warning**

In the event that certain crimes or emergency situations exist that are considered to pose an ongoing or continuous threat to the college community, the Cleary Act requires the college to notify the college community in a timely manner. This determination will be made when reports come to the attention of the Director of KVCC Public Safety or the Director's designee. The college will take into account, in the professional judgment of responsible authorities, if notification will compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. The college will make a timely notice to the college community by utilizing options such as the college newspaper, radio stations, Facebook, fliers distributed to the college community. Electronic mail, KVCC website, mass notification text, etc. Anyone with information warranting a timely warning should share this information with the KVCC Public Safety Department either by phone, 269.488.4911, or in person on the Texas Township Campus room 5120.

## **Daily Crime Log**

The Public Safety Department maintains a daily crime log of any criminal activity taking place on the campus. This log can be viewed by going to the Public Safety portion of the KVCC web site.

# FIRE DRILL AND EVACUATION PROCEDURES

During the academic school year, Kalamazoo Valley Community College is required to hold fire drills in order to comply with city and state safety requirements. To assist students in evacuating classrooms and directing them to safety, faculty is asked to take a few minutes during class periods to review the following:

1. Review the Fire Drill Procedures, location of exits and students' responsibilities in case of emergencies.
2. Identify exits and handicap evacuation area routes that are near your classroom.
3. After checking the door frame for heat, close windows before exiting the room and close the doors upon leaving the room.
4. Exit and take your class clear of the building and wait until the "ALL CLEAR" is given by KVCC Public Safety. **DO NOT STAND ON PEDESTRIAN WALKWAYS OR BLOCK EXITS.**
5. Missing or injured students or employees should be reported immediately to Kalamazoo Valley Community College Public Safety in the Texas Township Campus room 5120, 269.488.4575 and 269.488.4911.

# TORNADO EVACUATION PROCEDURES

In the case of a tornado incident, the goal of the Kalamazoo Valley Community College employees is to minimize physical injury and increase the possibility of survival. By familiarizing ourselves and our students with the Tornado Evacuation Procedures, we can meet this goal.

Moving persons from higher floors to lower, windowless area of the campus enhances our chances for survival. Students, faculty and staff should immediately report to designated shelter areas, avoiding the use of elevators. Designated shelter areas are marked with yellow signage.

Avoid windows, parking ramps, catwalks or pedestrian walkways.

A **TORNADO WARNING** is when a tornado is actually spotted in the area or the National Weather Service declares a **TORNADO WARNING**.

A **TORNADO WATCH** is when conditions may result in a tornado.

## DESIGNATED ALTERNATIVE SHELTERS

Small, interior and windowless rooms such as restrooms or corridor areas may be used.

## **Notification and Warning**

1. Notification of a tornado warning is received by the Public Safety Officer on-duty via an emergency weather pager. The pager receives continuous weather updates from the National Weather Service located in Grand Rapids.
2. When a tornado watch is issued, or when severe or threatening weather conditions exist, Public Safety will dispatch a weather alert to Area Leaders through KVCC's internal paging system, as appropriate. Personnel sighting a funnel cloud should immediately report it to the Kalamazoo County Sheriff's Department by calling 269.383.8700 or 911.
3. The Emergency Warning Team should also be notified at 269.488.4911 for activation of the onsite warning system.
4. The onsite warning signal for a tornado consists of tones and severe weather messaging.

## **General Response**

1. When a tornado watch is issued, the Public Safety Department will alert essential personnel to monitor weather conditions.
2. If a tornado warning is issued, personnel should seek protective shelter in the areas designated in the Tornado Shelter map.
3. Area Leaders will check their work areas (if possible) before seeking shelter to ensure that all persons have received the warning notice and have gone to the shelter.
4. Area Leaders will make a reasonable effort to account for their personnel at the tornado shelter and will report this information, if possible, to Public Safety.
5. When the tornado warning is canceled or downgraded, Public Safety will determine if continued weather monitoring is advisable and take the appropriate steps as necessary.
6. Following the "ALL CLEAR" signal, college staff should report the names of injured persons to KVCC Public Safety in room 5120 of the TTC campus or by calling 269.488.4575.

# SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION

Upon release from prison, individuals convicted of sex crimes in the State of Michigan, are required by state law to register their home address with their area law enforcement agency. In addition, if registered sex offenders are enrolled at, or employed at a post secondary institution, the offenders must also provide this information to the state through their local law enforcement agency. The State of Michigan maintains the information regarding convicted sex offenders at <http://www.mipsor.state.mi.us/>. In order to use this website, you must enter either a zip code, or name and approximate age of an individual. The Michigan Public Sex Offender Registry is also available on the United States Department of Justice Sex Offender Public Registry. The Department of Justice sex offender website at this printing contains information on offenders from 22 states. Multi-state information can be located at <http://www.nsopr.gov/>.

## **Responding to Sexual Assault**

Kalamazoo Valley Community College recognizes that all survivors of sexual assault have the right to have any and all sexual assaults against them treated seriously and the right to be treated with dignity.

The College further recognizes the right of a sexual assault victim to be free from undue coercion of any kind from the institution's personnel for the victim not to report a sexual assault committed against him or her to civil or criminal authorities or the institution's law enforcement authorities or disciplinary officials, or for the victim to report a sexual assault as a lesser offense than the victim perceives it to be.

The College recognizes the right of a sexual assault victim to decide, without pressure or coercion, what action he/she will take following an assault. The College encourages students to report all crimes to the police and to pursue sanctions against offenders through the College judicial process. The College makes information available to students about sexual assault victim rights, options, and resources for help. Staff also assist victims in carrying out decisions and accessing needed services.

Kalamazoo Valley Community College recognizes that sexual assault is a serious social problem that occurs among college students just as it does within other segments of our society. The college makes a strong commitment to work toward preventing sexual assault within our community, to provide support and assistance to sexual assault survivors, and to impose sanctions on those who have been found guilty of committing a sexual assault. Our goal is to foster and protect within an environment of mutual respect and concern and to provide a safe community in which learning and growth can occur.

For the purposes of this document the term “sexual assault” includes rape, attempted rape, and other sex offenses, both forcible and non-forcible.

The College encourages victims of sexual assault to take the following steps following an assault:

### **1. Preserve physical evidence.**

The sexual assault victim has the right for full and prompt cooperation from College personnel and law enforcement authorities in obtaining, securing, and maintaining evidence that may be necessary to the proof of criminal sexual assault in legal proceedings, including, but not limited to, a medical examination of the victim.

A special physical examination performed at the hospital collects evidence that will be helpful if the victim later decides to prosecute the assailant. To preserve evidence, the victim should not wash, brush teeth, use the toilet, douche, destroy clothing, or straighten up the area where the assault occurred.

### **2. Report the assault to the police at 269.488.4575 and 269.488.4911 or dial 911.**

It is the victim's decision whether or not to report the assault to the police. Reporting a sexual assault to the police may protect the victim and others from possible future victimization by helping public safety officers apprehend the assailant. A police report also maintains the victim's future option of criminal prosecution, and helps support a College disciplinary action or a civil law suit against the perpetrator. Making a police report does not obligate the victim to prosecute the assailant. Whether or not the case will be prosecuted is a decision that is made later, based on a number of factors. The police do not reveal the victim's or the suspect's name or any identifying information to the media for printing or to the general public.

### **3. Get medical attention.**

The rape evidence exam should be performed as soon as possible. The exam is available only at Borgess Medical Center or Bronson Methodist Hospital emergency rooms. If the victim decides not to have the rape evidence exam, she/he should still be examined for possible injury, pregnancy, and sexually transmitted infections. An exam for these purposes is available at Planned Parenthood of South Central Michigan, or with a physician of choice.

#### **4. Ask for information, support and assistance.**

To insure that sexual assault victims have accurate and complete information about their rights, options, and available resources for help, as well as any assistance they need in carrying out decisions about what to do following an assault, the victim may wish to call the YWCA Sexual Assault Program (SAP) 24-hour crisis line, 269.345.3036. YWCA-SAP provides information and support by phone or on-site at the hospital or police stations. The sexual assault victim has the right to be made aware of, and assisted in exercising, any option provided under state and federal law regarding mandatory testing of sexual assault suspects for communicable diseases and notification to the victim of the results of the testing. The victim also has the right to be informed of rights and remedies accorded to crime victims generally.

#### **5. Report the assault to the Student Relations Coordinator.**

Sexual assault is expressly prohibited by the College's rules and regulations. The College has the right to discipline students who violate these rules and regulations. It is not necessary for the victim to file a police report in order to pursue sanctions through the College; however, it is strongly recommended as beneficial to the victim. Pursuing sanctions through the College does not preclude the victim from also pursuing criminal prosecution or a civil lawsuit.

The victim has the right after the assault has been reported to appropriate campus authorities to require the institution's personnel to take any reasonable feasible actions as are needed to prevent any unnecessary or unwanted contact or proximity with an alleged assailant, including, but not limited to, transfer of classes, if requested by the victim.

The College's judicial process is initiated by the victim making a report to the Student Relations Coordinator. A detailed description of the process is included in the student handbook, copies of which are available at many locations on campus.

#### **Sexual assault victims are assured the following rights within the College's judicial process:**

1. The right to be present during the entire proceeding.
2. The right to have a counselor, Sexual Assault Victim Advocate or support person present throughout the process to advise and provide support.
3. The right to not have her/his sexual history discussed during the proceedings, except as it relates to the specific incidents in question.
4. The right to relate her/his account of the incident.





5. The right to be informed of the results of the judicial proceeding upon written request.
  6. The right to have her/his name and any identifying information kept confidential.
  7. The right to a speedy hearing and decision.
- A student charged with committing sexual assault is also assured of the rights listed above. A student found guilty of committing a sexual assault or other sexual offense by College's judicial process will be given a penalty appropriate to the offense. Possible sanctions range from a reprimand to expulsion from the College.

## **Resources for Support and Assistance**

### **Medical Care**

Bronson Methodist Hospital, 601 John Street, 269-341-6386  
24-hour emergency care; rape evidence exam.

Borgess Medical Center, 1521 Gull Road, 269-383-4815  
24-hour emergency care; rape evidence exam.

Planned Parenthood of South Central Michigan, 4210 West Michigan  
Testing and treatment for pregnancy and STDs; no emergency or trauma care; no rape evidence exam.

## **Counseling Services**

KVCC Counseling Center, room 9301, Texas Township Campus, 269-488-4346. Free, private and confidential counseling.

YWCA Sexual Assault Program, 353 East Michigan, 269-345-9412 (office), 269-345-3036 (24-hour crisis line). Free, short-term counseling for victim, friends and family; individual group sessions.

A list of other counselors and psychologists in the Kalamazoo area experienced in working with victims of sexual assault is available from the YWCA Sexual Assault Program, the WMU Sexual Assault Victim Advocate and the Sindecuse Health Center, Western Michigan University. Alcohol and Controlled Substances

## **Alcohol and Controlled Substances**

Students are expressly prohibited from using, buying, selling, delivering, or possessing alcoholic beverages or any controlled substance, as such items are defined by law on College property or at any College function on or off the campus.

Any student possessing or using alcoholic beverages on college property, or at a college function on or off of the campus, may be subject to the enforcement of any violation of state law as well as possible sanctions from the college. Violations by any non-student may be subject to enforcement of any violations of state law as well as they may be asked to leave the property.

## **Prohibited Substances Guidelines**

Kalamazoo Valley Community College is issuing this set of guidelines pursuant to the standards set forth in the Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226.

Kalamazoo Valley Community College prohibits the unlawful possession, use, distribution, dispensing, or manufacture of illicit drugs or other substances and alcoholic beverages, as such terms are defined by law, on college property and at any College function or activity on or off the campus.

## **Penalties**

The Controlled Substances Act, Title II of the Comprehensive Drug Abuse Prevention and Control Act of 1970, is a federal law regulating the manufacture and distribution of narcotics, stimulants, depressants, and hallucinogens. Penalties for unlawful manufacturing, distribution, and dispensing of controlled substances are found in the Controlled Substances Act as amended by Congress.

Under local, state or federal law, any person or persons arrested for unlawful possession or distribution of any quantity of a prohibited substance, including but not limited to, those listed below can be sentenced, in most cases, to not less than five years nor more than life in prison, depending upon the quantity and if death or serious injury resulted from consumption of said drug. Stiff fines may also be imposed.

Methamphetamine	Fentanyl
Heroin	Fentanyl Analogue
Cocaine	Marijuana
Cocaine Base	Hashish
PCP	Hashish Oil
LSD	

**Alcohol and Drug Abuse Education Programs**

Kalamazoo Valley Community College recognizes that almost any human problem can be successfully treated provided it is identified in its early stages and referral is made to an appropriate modality of care. This applies to the problems of drug abuse and alcoholism. If a student or employee has substance abuse problems, or knows someone that does, he or she may find help by contacting one of the following agencies. All such contact and services provided will be preserved in the highest degree of confidence. Employees of Kalamazoo Valley Community College may contact Occupational Health Centers of America for assistance in resolving drug or alcohol related problems.

The college has developed a list of programs and organizations where students can be referred to for assistance with drug and alcohol abuse problems.

- Alano Club of Kalamazoo** 933 South Burdick, Kalamazoo, 269-343-2711  
A.A. Al-non and related meetings daily
- Allegan County Substance Abuse Board** 120 Cutler, Allegan, 269-673-8735  
Treatment program
- Alternative Counseling** 3125 W. Main Street, Kalamazoo, 269-382-4700 (A, D, 3, 4)
- \*Barry County Substance Abuse Services** 220 W. Court Street, Hastings, 269-948-4866. (A, D, DSAA, 3, 4, 6)
- Battle Creek Adventist Hospital** 165 N. Washington, Battle Creek, 1-800-582-1900.  
Addiction Treatment Services
- Campus Substance Abuse Services** 1160 Kanley Chapel or 1921 W. Michigan, Kalamazoo, 269-387-2496. (A, D, 3)
- Chemical Dependency Resources** 1414 Comerica Building, Battle Creek, 269-968-2811. Outpatient Treatment Services
- \*Community Health Center of Branch County** 1123 W. Chicago Road, Coldwater, (517) 279-9759. Substance Treatment and Referral Service. (A, D, DSAA, 3, 4, 6)

- \*Counseling Center Substance Abuse Council** 1717 North Main Street, Three Rivers, 269-5187. (A, D, 3, 4, 6)
- \*Gateway Outpatient Services** 333 Turwill Lane, Kalamazoo, 269-382-9832 (A, D, DSAA, 3, 4, 6)
- \*Gateway Villa** 1910 Shaffer Road, Kalamazoo, 269-382-9822. (A, D, 2)
- \*Gryphon Place** 1104 S. Westnedge Ave., Kalamazoo, 381-1510 (A, D, 4, 5)
- Glenbeigh of Kent Community Hospital** 750 Fuller Ave, Grand Rapids, 1-800-422-0909, Adolescent & Adult Drug & Alcohol Treatment.
- Health Psychology and Medicine, PC** 3503 Greenleaf Blvd., Kalamazoo, 269-375-0624. (A, D, 3)
- \*Kalamazoo Child Guidance Clinic** 2615 Stadium Drive, Kalamazoo, 269-343-1651. (A, D, 3, 4,)
- \*Kalamazoo Psychology PC** 122 S. South Street, Kalamazoo, 269-349-4219 (A, D, DSAA, 3, 4, 6)
- Mid American Consultants, Inc.** 8036 Moorsbridge Road, #2, Kalamazoo, 269-327-1438. (A, D, 3,4,6)
- Midwest Recovery Center** 1521 Gull Road, Kalamazoo, 269-383-5913 (A, D, 1, 3, 4)
- \*Midwest Recovery Center** 5943 W. Michigan Ave., Kalamazoo, 269-372-4282 (A, D, 3, 4)
- Occupational Health Centers of America, Inc.** 5360 Holiday Terrace, Kalamazoo, 269-372-4550. (A, D, 6)
- Pine Rest Christian Hospital, OPD-Kalamazoo** 1530 Nichols Road, Kalamazoo, 269-343-6700. (A, D, 3, 4)
- \*Senior Services, Inc.** 345 N. Burdick, Kalamazoo, 269-382-0515 (A, D, 3, 4)
- Specialty Program in Alcohol and Drug Abuse** Western Michigan University, rm B327, Ellsworth Hall, Kalamazoo, 387-3340 (A, D, 3, 4)
- \*Substance Abuse Prevention Program** 418 W. Kalamazoo Ave., Kalamazoo, 269-383-8861, (A, D,4)
- University Substance Abuse Services** Western Michigan University, Sindecuse Health Center, rm 3235, Kalamazoo, 269-387-3257 (A, D, 3, 4)
- Westside Family Medical Health Clinic, PC** 4025 West Main, Ste. 101, Kalamazoo, 269-381-2626 (A, D, 3)
- Woman Care Inc.** 4215 West Main, Ste., 101, Kalamazoo, 269-388-4477 (A, D, 3)

A-Alcohol Services; D-Other Drug Services; DSAA-Designed Screening, Assessment Agencies; 1-Inpatient Care; 2-Residential Care; 3-Outpatient; 4-Prevention/Education; 5-Problem Assistance; 6-Screening, Assessment, Referral and Follow-up; 9-Methadone Clinic; \*State Funded





# ARCADIA COMMONS CAMPUS

# KALAMAZOO VALLEY COMMUNITY COLLEGE ARCADIA COMMONS CAMPUS

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## How to Report a Crime

Kalamazoo Valley Community College Arcadia Commons Campus Public Safety Office is located in Anna Whitten Hall, room 015. The phone number for the Arcadia Commons Campus is 269.373.7939 or via radio 269.373.7854. A public safety officer is on duty during regular hours of operation, 7:00 AM to 10:00 PM, Monday through Friday, 9:00 AM to 5:00 PM, on Saturday, 12:00 noon to 5:00 PM on Sunday. Criminal actions or emergencies occurring on campus should be reported to Public Safety. Reports will be reviewed by the Director of Public Safety and shared with the Kalamazoo Public Safety Department if appropriate. All crimes should be reported to Public Safety in an accurate and timely manner.

If you are the victim of a crime and do not want to pursue action within the criminal justice system, you may want to consider making a confidential report. With your permission the Public Safety Department can still file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others.



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KVCC Public Safety is made up of both Police Offices and Security Officers. The campus Police Officers have complete authority under State law to investigate all crimes, traffic offences, non-criminal matters and make arrest when appropriate. Public Safety has a written memorandum of understanding with the State Police who will assist with the investigation of any major crime that occurs on campus property. We also have a good relationship with the Kalamazoo County Sheriff’s Department who also assist. A combination of Police Officers and Security Offices provide a 24 hour patrol.

Kalamazoo Valley Community College strives to keep the college properties clean and well lit. The placement of cameras assist in monitoring the safety of students while on campus. KVCC does not own or operate any type of housing facilities.



Throughout the year, articles appear in the student newspaper and communications are sent to employees advising students and staff of the services provided by the Public Safety Office, e.g., campus escort services. Common sense tips relating to personal safety and the security of personal belongings are communicated. Formal programs are not in place which address individual security, security of others, and prevention of crimes including sexual assaults.

The Crime Awareness and Campus Security Act of 1990 requires the College to report statistics concerning the occurrence on campus of the following criminal offenses reported to campus security authorities or local police agencies for each calendar year as required by the Cleary Act of 1998.

This report addresses only the Arcadia Commons Campus.

### **Offsite Monitoring of Groups**

Monitoring of offsite organizations for Criminal Activity: The College's general activities held off campus are monitored by faculty or staff during that particular event. The College has no dormitories, fraternities, and sororities or any type of housing.

# KALAMAZOO VALLEY COMMUNITY COLLEGE

## PUBLIC SAFETY DEPARTMENT CRIME REPORT

Criminal Offenses - ACC	2010	2011	2012
<b>On-Campus</b>			
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sexual Offenses - Forcible	0	0	0
Sexual Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes	0	0	0
<b>Non-Campus Buildings</b>			
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sexual Offenses - Forcible	0	0	0
Sexual Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes	0	0	0
<b>Public Property</b>			
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sexual Offenses - Forcible	0	0	0
Sexual Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes	0	0	0

Arrests - ACC	2010	2011	2012
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### Arrests - Main Campus

Illegal Weapons Possession	1	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Arrests - Non-Campus Buildings

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Public Property

Illegal Weapons Possession	0	1	0
Drug Abuse Violations	1	0	1
Liquor Law Violations	1	9	0

Disciplinary Actions - Main Campus 2010	2011	2012
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### On-Campus

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Non-Campus Buildings

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Public Property

Illegal Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

**Campus** - Includes all academic, administrative and athletic buildings on the main campus and all outdoor common areas on KVCC property.

**Non-Campus** - Includes all KVCC buildings not on the main campus.

**Public Property** - Streets and association sidewalks through and around campus.

# LOCAL LAW ENFORCEMENT CRIME STATISTICS ON PUBLIC PROPERTY SURROUNDING KVCC

Criminal Offenses - Off Campus	2010	2011	2012
<b>Criminal Offense</b>			
Murder	0	0	0
Sexual Assault, forcible	0	0	0
Sexual Assault, nonforcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Negligent Manslaughter	0	0	0
Hate Crimes on Campus			
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Ethnicity	0	0	0
Disability	0	0	0
*Statistics are not available for 2009			
Arrests			
Weapons Possession	0	0	1
Liquor Law Violations	0	1	9
Drug Abuse Violations	0	1	0
Disciplinary Actions			
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

In Accordance with the Drug Free Schools and Communities Act of 1989, Public Law 101-126, Kalamazoo Valley Community College prohibits the unlawful manufacture, distribution, dispensing, possession or use of illicit drugs and alcohol on school premises or as part of any of its activities

## Timely Warning

In the event that certain crimes or emergency situations exist that are considered to pose an ongoing or continuous threat to the college community, the Cleary Act requires the college to notify the college community in a timely manner. This determination will be made when reports come to the attention of the Director of KVCC Public Safety or the Director's designee. The college will take into account, in the professional judgment of responsible authorities, if notification will compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. The college will make a timely notice to the college community by utilizing options such as the college newspaper, radio stations, Facebook, fliers distributed to the college community. Electronic mail, KVCC website, mass notification text, etc. Anyone with information warranting a timely warning should share this information with the KVCC Public Safety Department either by phone at 269-373-7854 or in person at **Anna Whitten Hall** Room 015. Reports may also be made by phone at 269.488.4575 and 269.488.4911, or in person on the Texas Township Campus room 5120.

## Daily Crime Log

The Public Safety Department maintains a daily crime log of any criminal activity taking place on the campus. This log can be viewed by going to the Public Safety portion of the KVCC web site.

## FIRE DRILL AND EVACUATION PROCEDURES

During the academic school year, KVCC is required to hold fire drills in order to comply with city and state safety requirements. To assist students in evacuating classrooms and directing them to safety, faculty is asked to take a few minutes during class periods to review the following:

1. Review the Fire Drill Procedures, location of exits and students' responsibilities in case of emergencies.
2. Identify exits and handicap evacuation area routes that are near your classroom.
3. After checking the door frame for heat, close windows before exiting the room and close the doors upon leaving the room.
4. Exit and take your class clear of the building and wait until the "ALL CLEAR" is given by KVCC Public Safety. **DO NOT STAND ON PEDESTRIAN WALKWAYS OR BLOCK EXITS.**
5. Missing or injured students or employees should be reported immediately to KVCC Public Safety at 269-373-7854 or in person at **Anna Whitten Hall** Room 015. Or at Texas Township Campus room 5120, 269.488.4575 or 269.488.4911.





## TORNADO EVACUATION PROCEDURES

In the case of a tornado incident, the goal of the Kalamazoo Valley Community College employees is to minimize physical injury and increase the possibility of survival. By familiarizing ourselves and our students with the Tornado Evacuation Procedures, we can meet this goal.

Moving persons from higher floors to lower, windowless area of the campus enhances our chances for survival. Students, faculty and staff should immediately report to designated shelter areas, avoiding the use of elevators. Designated shelter areas are marked with yellow signage.

Avoid windows, parking ramps, catwalks or pedestrian walkways.

A **TORNADO WARNING** is when a tornado is actually spotted in the area or the National Weather Service declares a **TORNADO WARNING**.

A **TORNADO WATCH** is when conditions may result in a tornado.

### **DESIGNATED ALTERNATIVE SHELTERS –**

Small, interior and windowless rooms such as restrooms or corridor areas may be used.

### **Notification and Warning**

1. Notification of a tornado warning is received by the Public Safety Officer on-duty via an emergency weather pager. The pager receives continuous weather



updates from the National Weather Service located in Grand Rapids.

2. When a tornado watch is issued, or when severe or threatening weather conditions exist, the Site Emergency Coordinator will dispatch a weather alert to Area Leaders through KVCC's internal paging system, as appropriate. Personnel sighting a funnel cloud should immediately report it to the Kalamazoo Public Safety Department by calling 269.337.8720 or 911.
3. The Emergency Warning Team should also be notified at 269.488.4911 for activation of the onsite warning system.
4. The onsite warning signal for a tornado consists of tones and severe weather messaging.

## General Response

1. When a tornado watch is issued, the Public Safety Department will alert essential personnel to monitor weather conditions.
2. If a tornado warning is issued, personnel should seek protective shelter in the areas designated in the Tornado Shelter map.
3. Area Leaders will check their work areas (if possible) before seeking shelter to ensure that all persons have received the warning notice and have gone to the shelter.
4. Area Leaders will make a reasonable effort to account for their personnel at the tornado shelter and will report this information, if possible, to Public Safety.
5. When the tornado warning is canceled or downgraded, Public Safety will determine if continued weather monitoring is advisable and take the appropriate steps as necessary.
6. Following the "ALL CLEAR" signal, college staff should report the names of injured persons to KVCC Public Safety at 269-373-7854 or in person at **Anna Whitten Hall** Room 015, in room 5120 of the TTC campus or by calling 269.488.4911.

# SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION

Upon release from prison, individuals convicted of sex crimes in the State of Michigan, are required by state law to register their home address with their area law enforcement agency. In addition, if registered sex offenders are enrolled at, or employed at a post secondary institution, the offenders must also provide this information to the state through their local law enforcement agency. The State of Michigan maintains the information regarding convicted sex offenders at <http://www.mipsor.state.mi.us/>. In order to use this website, you must enter either a zip code, or name and approximate age of an individual. The Michigan Public Sex Offender Registry is also available on the United States Department of Justice Sex Offender Public Registry. The Department of Justice sex offender website at this printing contains information on offenders from 22 states. Multi-state information can be located at <http://www.nsopr.gov/>.

## **Responding to Sexual Assault**

Kalamazoo Valley Community College recognizes that all survivors of sexual assault have the right to have any and all sexual assaults against them treated seriously and the right to be treated with dignity.

The College further recognizes the right of a sexual assault victim to be free from undue coercion of any kind from the institution's personnel for the victim not to report a sexual assault committed against him or her to civil or criminal authorities or the institution's law enforcement authorities or disciplinary officials, or for the victim to report a sexual assault as a lesser offense than the victim perceives it to be.

The College recognizes the right of a sexual assault victim to decide, without pressure or coercion, what action he/she will take following an assault. The College encourages students to report all crimes to the police and to pursue sanctions against offenders through the College judicial process. The College makes information available to students about sexual assault victim rights, options, and resources for help. Staff also assist victims in carrying out decisions and accessing needed services.

Kalamazoo Valley Community College recognizes that sexual assault is a serious social problems that occurs among college students just as it does within other segments of our society. The college makes a strong commitment to work toward preventing sexual assault within our community, to provide support and assistance to sexual assault survivors, and to impose sanctions on those who have been found guilty of committing a sexual assault. Our goal is to foster and protect within an environment of mutual respect and concern and to provide a safe community in which learning and growth can occur.



For the purposes of this document the term “sexual assault” includes rape, attempted rape, and other sex offenses, both forcible and non-forcible.

The College encourages victims of sexual assault to take the following steps following an assault:

### **1. Preserve physical evidence.**

The sexual assault victim has the right for full and prompt cooperation from College personnel and law enforcement authorities in obtaining, securing, and maintaining evidence that may be necessary to the proof of criminal sexual assault in legal proceedings, including, but not limited to, a medical examination of the victim.

A special physical examination performed at the hospital collects evidence that will be helpful if the victim later decides to prosecute the assailant. To preserve evidence, the victim should not wash, brush teeth, use the toilet, douche, destroy clothing, or straighten up the area where the assault occurred.

## **2. Report the assault to the police at 269.373.7854 or dial 911.**

It is the victim's decision whether or not to report the assault to the police. Reporting a sexual assault to the police may protect the victim and others from possible future victimization by helping public safety officers apprehend the assailant. A police report also maintains the victim's future option of criminal prosecution, and helps support a College disciplinary action or a civil law suit against the perpetrator. Making a police report does not obligate the victim to prosecute the assailant. Whether or not the case will be prosecuted is a decision that is made later, based on a number of factors. The police do not reveal the victim's or the suspect's name or any identifying information to the media for printing or to the general public.

## **3. Get medical attention.**

The rape evidence exam should be performed as soon as possible. The exam is available only at Borgess Medical Center or Bronson Methodist Hospital emergency rooms. If the victim decides not to have the rape evidence exam, she/he should still be examined for possible injury, pregnancy, and sexually transmitted infections. An exam for these purposes is available at Planned Parenthood of South Central Michigan, or with a physician of choice.

## **4. Ask for information, support and assistance.**

To insure that sexual assault victims have accurate and complete information about their rights, options, and available resources for help, as well as any assistance they need in carrying out decisions about what to do following an assault, the victim may wish to call the YWCA Sexual Assault Program (SAP) 24-hour crisis line, 345-3036. YWCA-SAP provides information and support by phone or on-site at the hospital or police stations. The sexual assault victim has the right to be made aware of, and assisted in exercising, any option provided under state and federal law regarding mandatory testing of sexual assault suspects for communicable diseases and notification to the victim of the results of the testing. The victim also has the right to be informed of rights and remedies accorded to crime victims generally.

## **5. Report the assault to the Student Relations Coordinator.**

Sexual assault is expressly prohibited by the College's rules and regulations. The College has the right to discipline students who violate these rules and regulations. It is not necessary for the victim to file a police report in order to pursue sanctions through the College; however, it is strongly recommended as beneficial to the victim. Pursuing sanctions through the College does not preclude the victim from also pursuing criminal prosecution or a civil lawsuit.

The victim has the right after the assault has been reported to appropriate campus authorities to require the institution's personnel to take any reasonable feasible actions as are needed to prevent any unnecessary or unwanted contact or proximity with an alleged assailant, including, but not limited to, transfer of classes, if requested by the victim.

The College's judicial process is initiated by the victim making a report to the Student Relations Coordinator. A detailed description of the process is included in the student handbook, copies of which are available at many locations on campus.

### **Sexual assault victims are assured the following rights within the College's judicial process:**

1. The right to be present during the entire proceeding.
2. The right to have a counselor, Sexual Assault Victim Advocate or support person present throughout the process to advise and provide support.
3. The right to not have her/his sexual history discussed during the proceedings, except as it relates to the specific incidents in question.
4. The right to relate her/his account of the incident.
5. The right to be informed of the results of the judicial proceeding.
6. The right to have her/his name and any identifying information kept confidential.
7. The right to a speedy hearing and decision.

A student charged with committing sexual assault is also assured of the rights listed above. A student found guilty of committing a sexual assault or other sexual offense by College's judicial process will be given a penalty appropriate to the offense. Possible sanctions range from a reprimand to expulsion from the College.

## **Resources for Support and Assistance**

### **Medical Care**

Bronson Methodist Hospital, 601 John Street, 341.6386  
24-hour emergency care; rape evidence exam.

Borgess Medical Center, 1521 Gull Road, 383.4815  
24-hour emergency care; rape evidence exam.

Planned Parenthood of South Central Michigan, 4210 West Michigan  
Testing and treatment for pregnancy and STDs; no emergency or trauma care; no rape evidence exam.



### **Counseling Services**

KVCC Counseling Center, room 9301, Texas Township Campus, Telephone 488.4346. Free, private and confidential counseling.

YWCA Sexual Assault Program, 353 East Michigan, 345.9412 (office), 345.3036 (24-hour crisis line). Free, short-term counseling for victim, friends and family; individual group sessions.

A list of other counselors and psychologists in the Kalamazoo area experienced in working with victims of sexual assault is available from the YWCA Sexual Assault Program, the WMU Sexual Assault Victim Advocate and the Sindecuse Health Center, Western Michigan University.



# ALCOHOL AND CONTROLLED SUBSTANCES

Students are expressly prohibited from using, buying, selling, delivering, or possessing alcoholic beverages or any controlled substance, as such items are defined by law on College property or at any College function on or off the campus.

Any student possessing or using alcoholic beverages on college property, or at a college function on or off of the campus, may be subject to the enforcement of any violation of state law as well as possible sanctions from the college. Violations by any non-student may be subject to enforcement of any violations of state law as well as they may be ask to leave the property.

## Prohibited Substances Guidelines

Kalamazoo Valley Community College is issuing this set of guidelines pursuant to the standards set forth in the Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226.

Kalamazoo Valley Community College prohibits the unlawful possession, use, distribution, dispensing, or manufacture of illicit drugs or other substances and alcoholic beverages, as such terms are defined by law, on college property and at any College function or activity on or off the campus.

## Penalties

The Controlled Substances Act, Title II of the Comprehensive Drug Abuse Prevention and Control Act of 1970, is a federal law regulating the manufacture and distribution of narcotics, stimulants, depressants, and hallucinogens. Penalties for unlawful manufacturing, distribution, and dispensing of controlled substances are found in the Controlled Substances Act as amended by Congress.

Under local, state or federal law, any person or persons arrested for unlawful possession or distribution of any quantity of a prohibited substance, including but not limited to, those listed below can be sentenced, in most cases, to not less than five years nor more than life in prison, depending upon the quantity and if death or serious injury resulted from consumption of said drug. Stiff fines may also be imposed.

Methamphetamine  
Heroin  
Cocaine  
Cocaine Base  
PCP  
LSD

Fentanyl  
Fentanyl Analogue  
Marijuana  
Hashish  
Hashish Oil

## Alcohol and Drug Abuse Education Program

Kalamazoo Valley Community College recognizes that almost any human problem can be successfully treated provided it is identified in its early stages and referral is made to an appropriate modality of care. This applies to the problems of drug abuse and alcoholism. If a student or employee has substance abuse problems, or knows someone that does, he or she may find help by contacting one of the following agencies. All such contact and services provided will be preserved in the highest degree of confidence. Employees of Kalamazoo Valley Community College may contact Occupational Health Centers of America for assistance in resolving drug or alcohol related problems.

The college has developed a list of programs and organizations where students can be referred to for assistance with drug and alcohol abuse problems.

**Alano Club of Kalamazoo** 933 South Burdick, Kalamazoo, 343-2711

A.A. Al-non and related meetings daily

**Allegan County Substance Abuse Board** 120 Cutler, Allegan, 673-8735 Treatment program

**Alternative Counseling** 3125 W. Main Street, Kalamazoo, 382-4700 (A, D, 3, 4)

**\*Barry County Substance Abuse Services** 220 W. Court Street, Hastings, 948-4866. (A, D, DSAA, 3, 4, 6)

**Battle Creek Adventist Hospital** 165 N. Washington, Battle Creek, 1-800-582-1900. Addiction Treatment Services

**Campus Substance Abuse Services** 1160 Kanley Chapel or 1921 W. Michigan, Kalamazoo, 387-2496. (A, D, 3)

**Chemical Dependency Resources** 1414 Comerica Building, Battle Creek, 968-2811. Outpatient Treatment Services

**\*Community Health Center of Branch County** 1123 W. Chicago Road, Coldwater, (517) 279-9759. Substance Treatment and Referral Service. (A, D, DSAA, 3, 4, 6)

**\*Counseling Center Substance Abuse Council** 1717 North Main Street, Three Rivers, 279-5187. (A, D, 3, 4, 6)

**\*Gateway Outpatient Services** 333 Turwill Lane, Kalamazoo, 382-9832 (A, D, DSAA, 3, 4, 6)

**\*Gateway Villa** 1910 Shaffer Road, Kalamazoo, 382-9822. (A, D, 2)

**\*Gryphon Place** 1104 S. Westnedge Ave., Kalamazoo, 381-1510 (A, D, 4, 5)

**Glenbeigh of Kent Community Hospital** 750 Fuller Ave, Grand Rapids, 1-800-422-0909, Adolescent & Adult Drug & Alcohol Treatment.

**Health Psychology and Medicine, PC** 3503 Greenleaf Blvd., Kalamazoo, 375-0624. (A, D, 3)

**\*Kalamazoo Child Guidance Clinic** 2615 Stadium Drive, Kalamazoo, 343-1651. (A, D, 3, 4, 6)

**\*Kalamazoo Psychology PC** 122 S. South Street, Kalamazoo, 349-4219 (A, D, DSAA, 3, 4, 6)

**Mid American Consultants, Inc.** 8036 Moorsbridge Road, #2, Kalamazoo, 327-1438. (A, D, 3,4,6)

**Midwest Recovery Center** 1521 Gull Road, Kalamazoo, 383-5913 (A, D, 1, 3, 4)

**\*Midwest Recovery Center** 5943 W. Michigan Ave., Kalamazoo, 372-4282 (A, D, 3, 4)

**Occupational Health Centers of America, Inc.** 5360 Holiday Terrace, Kalamazoo, 372-4550. (A, D, 6)

**Pine Rest Christian Hospital, OPD-Kalamazoo** 1530 Nichols Road, Kalamazoo, 343-6700. (A, D, 3, 4)

**\*Senior Services, Inc.** 345 N. Burdick, Kalamazoo, 382-0515 (A, D, 3, 4)

**Specialty Program in Alcohol and Drug Abuse** Western Michigan University, rm B327, Ellsworth Hall, Kalamazoo, 387-3340 (A, D, 3, 4)

**\*Substance Abuse Prevention Program** 418 W. Kalamazoo Ave., Kalamazoo, 383-8861, (A, D, 4)

**University Substance Abuse Services** Western Michigan University, Sindecuse Health Center, rm 3235, Kalamazoo, 387-3257 (A, D, 3, 4)

**Westside Family Medical Health Clinic, PC** 4025 West Main, Ste. 101, Kalamazoo, 381-2626 (A, D, 3)

**Woman Care Inc.** 4215 West Main, Ste., 101, Kalamazoo, 388-4477 (A, D, 3)

A-Alcohol Services; D-Other Drug Services; DSAA-Designed Screening, Assessment Agencies; 1-Inpatient Care; 2-Residential Care; 3-Outpatient; 4-Prevention/Education; 5-Problem Assistance; 6-Screening, Assessment, Referral and Follow-up; 9-Methadone Clinic; \*State Funded

Tear this off and keep with you

**On-Campus Emergencies**

**Texas Township Campus**  
**269.488.4911**

**Arcadia Commons Campus**  
**269.373.7854**

**Off-Campus Emergencies**

**9-1-1**

Department of Public Safety   
**Kalamazoo VALLEY**™  
community college